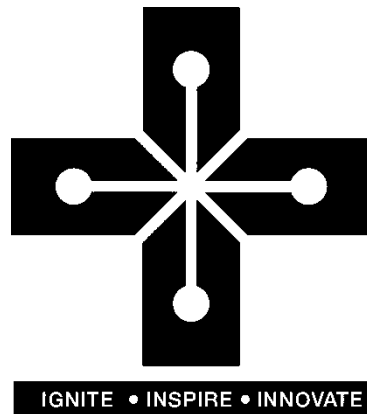


**POLICY FOR INTELLECTUAL PROPERTY RIGHTS
(IPR)**



**St. Peter's Institute of Higher Education and Research
(Deemed to be University U/S 3 of the UGC Act, 1956)
AVADI, Chennai 600 054**



POLICY FOR INTELLECTUAL PROPERTY RIGHTS (IPR)

1. Preamble

The Institute recognizes the importance of intellectual property arising from its academic and research activities and is committed to its proper identification, protection, and utilization. Intellectual Property provides a means to translate research outcomes into practical applications, contribute to societal and economic development, and strengthen collaboration with industry and other stakeholders. This policy establishes a framework for the ownership, protection, and commercialization of Intellectual Property, while ensuring fair recognition and equitable sharing of benefits with the Inventors. It also aims to promote timely disclosure, maintain clarity in institutional processes, and ensure compliance with applicable laws and regulations.

2. Scope

This policy applies to all Intellectual Property created using Institute resources, funding, or within the scope of employment or academic engagement. It shall not override obligations arising from externally sponsored research agreements or prior contractual commitments.

3. Objectives

The Institute recognizes the importance of promoting innovation, protecting intellectual property, and facilitating the commercialization of research outcomes for societal and economic benefit. This policy establishes a structured framework for the identification, ownership, protection, and commercialization of Intellectual Property generated within the Institute, while ensuring fair recognition and benefit sharing for Inventors. This policy applies to all faculty, staff, students, research scholars, visiting researchers, consultants, and any individual utilizing the Institute's resources for research, innovation, or consultancy activities.

4. Definitions

Intellectual Property includes patents, copyrights, trademarks, designs, trade secrets, software, research data, and any other outcomes of research and innovation.

Commercialization refers to the process of translating Intellectual Property into marketable products, services, or technologies through licensing, assignment, or creation of spin-off enterprises.

Inventor refers to any individual who has made a creative contribution to the development of Intellectual Property.

5. IPR Governance Structure

The IPR Committee shall consist of the following members:

- **Dr. S. Gunasekaran**
Dean (R&D) – Chairperson
- **Dr. M. Palaniswamy**
Dean (PDA) – Member
- **Dr. B. Hemalatha**
Professor, Department of Civil Engineering – Member
- **Dr. I. Manju**
Professor and Head, Department of Electronics and Communication Engineering – Member
- **Dr. D. Chandramohan**
Professor, Department of Mechanical Engineering – Member
- **Dr. S. Ganesh Kumar**
Associate Professor and Head, Department of Microbiology – Member
- **Dr. B. A. Gowrishankar**
Professor and Head, Department of Biotechnology, St. Peter’s College of Engineering and Technology – External Member
- **Dr. Matheswaran Alagu**
Registered Patent Agent (IN/PA-4319), SIPP Startup Facilitator, Government of India, Technical Lead, RAALTECH Solutions – External Member
- **Dr. G. Sai Narayanan**
Global Technology Director (AI & Computer Vision), HCL Technologies Ltd., No. 602/3, 138 Elcot Economic Zone, Sholinganallur, Medavakkam High Road, Sholinganallur, Chennai 600 119.

Term and Governance

- The term of the IPR Committee members shall be three years. The Institute may revise the composition of the Committee as required, and all such changes shall be recorded through formal resolutions.
- Members shall declare any conflict of interest and shall not participate in decisions where such conflict exists.

6. Roles and Responsibilities of IPR Committee

The IPR Committee shall:

- Evaluate and process Intellectual Property disclosures
 - Assess commercial potential of inventions
 - Recommend protection (patent, copyright, etc.)
 - Facilitate industry collaboration and agreements
 - Approve licensing, assignment, and commercialization strategies
 - Ensure equitable revenue sharing
 - Engage external experts (legal, industry, financial) where required
- The Committee shall maintain proper records of meetings and decisions.
The Committee shall maintain transparency, record minutes, and declare conflict of interest in all decisions.

7. Technology Transfer Cell (TTC)

The Institute shall establish a Technology Transfer Cell (TTC) to support the IPR Committee. The TTC shall be responsible for managing Intellectual Property disclosures, coordinating patent filing processes, maintaining the institutional IP database, supporting commercialization and licensing activities, and facilitating interaction with industry and startup ecosystems.

8. Legal Status of Inventors

All faculty, staff, students, and associated individuals shall be governed by this policy through employment contracts, research agreements, or institutional declarations.

Rights and obligations under this policy shall continue beyond the duration of association with the Institute.

9. Ownership of Intellectual Property

Ownership of Intellectual Property shall be determined based on the nature of contribution, use of institutional resources, and applicable contractual obligations. Intellectual Property created by employees in the course of their employment shall generally vest with the Institute. Intellectual Property created by students, including doctoral scholars, shall normally belong to the Inventor(s), except in cases involving sponsored research, significant use of Institute resources, or specific contractual obligations. In such instances, ownership may be shared jointly between the Inventor(s) and the Institute or assigned to the Institute with appropriate revenue-sharing arrangements. The Institute shall adopt an inventor-friendly approach to encourage disclosure and promote innovation.

10. Conflict of Interest and Confidentiality

Inventors shall disclose any conflict of interest and ensure that institutional responsibilities are not compromised.

All Intellectual Property-related information shall be treated as confidential and shared only under appropriate agreements.

11. Identification, Disclosure and Evaluation of IP

Inventors shall disclose Intellectual Property using the prescribed disclosure format.

The TTC shall process disclosures and initiate evaluation.

Timelines

- Initial evaluation: 4–8 weeks
- Final decision: 8–12 weeks
- Final evaluation: 24–36 weeks
- Evaluation shall consider novelty, patentability, and commercial potential.

12. Commercialization of Intellectual Property

The Institute shall support commercialization through licensing, assignment, industry collaboration, and spin-off creation. A commercialization strategy shall be developed within 6–9 months, depending on the nature of the Intellectual Property. Inventors shall actively participate in commercialization processes.

13. Recording And Management of IP

The TTC shall maintain records of all Intellectual Property, including filings, renewals, and commercialization status.

14. Revenue Sharing

Net revenue from commercialization shall be distributed as:

- Inventor(s): 60%
- Institute: 40%

The Institute may adopt flexible arrangements, including equity participation in startups.

15. Breach of Policy

Any violation of this policy shall be addressed as per institutional disciplinary procedures.

16. Dispute Resolution

Disputes shall be addressed by the IPR Committee. Unresolved matters shall be handled as per applicable legal provisions.

17. Entry into Force

This policy shall come into effect upon approval by the competent authority.

- (i) This Policy shall come into effect on
- (ii) All agreements concluded by the Institute and the Inventor(s) at an earlier time shall be governed by the provisions of the Policy in effect at the time of the signing of such contracts.

18. Amendments

The Institute reserves the right to modify or revise this policy from time to time. Any exception to the provisions of this policy shall require the approval of the competent authority.