

Date:

From

To
The Dean (R&D)
St.Peter's Institute of Higher Education and Research
AVADI, Chennai - 600 054

Through the Head of the Department
St.Peter's Institute of Higher Education and Research
AVADI, Chennai - 600 054

Respected Sir,

Sub: Submission of Synopsis -- Ms/Mr.....,
(Regn.No.....) -- Scrutiny -- Reg

I am herewith recommending and forwarding the draft copy of the synopsis entitled "....." along with the details of journal publications and conference presentations of my scholar (Regn. No.....), department of, for your kind scrutiny and further necessary action.

Thanking You.

Yours sincerely,

(Signature of the Supervisor with seal)

(Signature of Head of the Department with seal)