



தமிழ்நாடு தமிழ்நாடு TAMILNADU

Rs. 100/- No. 7432 - 17/11/08

St. Peter's Institute of Higher Education and Research - Chennai.

K 810137.

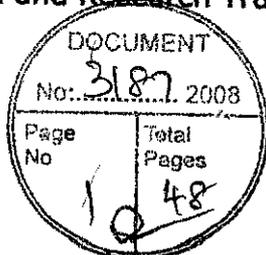
C. SREELAKSHMI
STAMP VENDOR
D.DIS No: 2934/97/B1
HOSUR - 635 109

Deed of Amendment to the Trust Deed of

St. Peter's Institute of Higher Education and Research Trust

This is the deed of amendment executed on this 24th day of November, 2008, at Chennai by **Dr. (Mrs) T. Banumathi**, Managing Trustee of St. Peter's Institute of Higher Education and Research Trust, having its registered office at 621, Anna Salai, Sire Mansion, Chennai - 600 006, Tamilnadu.

Whereas in the meeting held on 07.09.2008 it was unanimously Resolved by the Board of Trustees of St. Peter's Institute of Higher Education and Research Trust viz.,

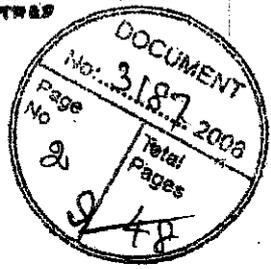


ST. PETER'S INSTITUTE OF HIGHER EDUCATION AND RESEARCH
No. 621, Anna Salai, Sire Mansion,
Chennai - 600 006.

3187/08
Suganthi

HERE BY CERTIFYING IN THE
PRODUCTION OF THE INSTRUMENT I HAVE SATISFIED
MYSELF THAT THE STAMP DUTY
OF RS. 300/-
HAS BEEN PAID THERE FOR

S.R.O. ANNA NAGAR
DATED 25.11.08 SUB REGISTRAR



PRESENTED IN THE OFFICE OF THE
SUB REGISTRAR OF ANNA NAGAR
AND FEE OF RS. 105/-
PAID BETWEEN THE HOURS OF 11 & 12
ON THE 25th DAY OF November 2008

LEFT THUMB



Sub-Registrar
Anna Nagar, Ch-40

EXECUTION ADMITTED BY

LEFT THUMB



IDENTIFIED BY

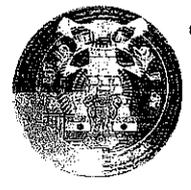
[Signature]

Dr. K.S.K. VELMANI S/O K.S. KUMARASAMY Gounder
No.30, Jai Nagar II Main Road, Arumbakkam Chennai-106

K.B. Sasindran

K.B. SASINDRAN S/O K. BASKARAN,
3/9 Karoli St, Palaniappan Nagar, Valsaravakkam Che-87

Registered 3187 of 2008 Book
Date: 25.11.08 Sub Registrar



25th DAY OF November 2008 SUB - REGISTRAR

[Signature] C.D. (MRS)T BANUMATHI
No: 621, Anna Salai, Sire mansion,
Chennai-60006.
(I-D. PAN No: AETJPB8444E)

Difference between
the Original and
Duplicate Nil
Compared by Reader
by Examiner
S.R.O. Anna Nagar
Date: 25.11.08 Sub Registrar

[Signature] C.D. (MRS) T - BANUMATHI
No: 621, Anna Salai, Sire mansion,
Chennai-60006.

1. Dr. (Mrs) T. Banumathi W/o Dr. M. Thambidurai, aged about 47 years, residing at C2, MIG Flats, Foreshore Estate, Chennai - 600 028, Tamil Nadu.
2. Ms. T. Lasya D/o Dr. M. Thambidurai, aged about 20 years, residing at C2, MIG Flats, Foreshore Estate, Chennai - 600 028, Tamil Nadu.
3. Ms. T. Namratha D/o Dr. M. Thambidurai, aged about 19 years, residing at C2, MIG Flats, Foreshore Estate, Chennai - 600 028, Tamil Nadu.
4. Dr. M. Thambidurai, S/o Munsamy Gounder, aged about 59 years, residing at C2, MIG Flats, Foreshore Estate, Chennai - 600 028, Tamil Nadu.

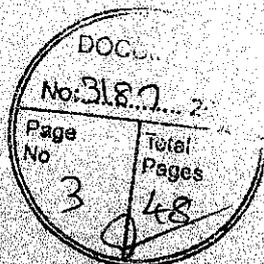
to modify and incorporate the following "**MEMORANDUM OF ASSOCIATION AND RULES**" as per the Guidelines issued by the University Grants Commission for the purpose of carrying out its original objects, to be adopted by St. Peter's Institute of Higher Education and Research Trust, hereinafter referred to as St. Peter's University or University, in place of "Rules and Byelaws" provided from page 10 to 42 of the St. Peter's Institute of Higher Education and Research Trust Deed registered as Document No 615/2006 at the office of the Sub Registrar of Anna Nagar, Chennai on the 28th Day of March 2006.

1. Name

The name of the Trust shall be "St. Peter's Institute of Higher Education and Research" hereafter referred to as "St. PETER'S UNIVERSITY" or "University" comprising " st.Peter's engineering College" Avadi, Chennai-54.

2. Office

The Registered office of the Trust is at No. 621, SIRE Mansion, Anna Salai, Chennai-600 006, Tamil Nadu. The main campus of the University is at Avadi, Chennai-600054, Tamil Nadu.




**ST. PETER'S INSTITUTE OF
HIGHER EDUCATION AND RESEARCH**
No. 621, Anna Salai, Sire Mansion,
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3. Objectives

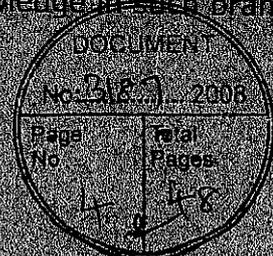
The objectives for which the University is established are:

- (1) To provide instruction and training in such branches of learning as it may deem fit.
- (2) To provide for research and for the advancement of and dissemination of knowledge.
- (3) To undertake extramural studies, extension programmes and field outreach activities to contribute to the development of society.
- (4) To provide continuing education and open and distance education programmes using modern technology with the prior approval of the UGC.
- (5) To acquire existing or establish new academic institutions/departments/centers in the main campus, on-campus, off-campus and off-shore campuses technology with the prior approval of the UGC.
- (6) To establish teaching and research institutions, departments in Arts, Science, Engineering and Technology, Architecture, Medical, Dental, Nursing, Pharmacy, Physiotherapy, allied Health Sciences, Education, Law, Agriculture, Veterinary and other branches of knowledge with the prior approval of the UGC.
- (7) To establish academic and research collaboration with universities, and institutions of higher educations in India and abroad.
- (8) To do all such other acts and things as may be necessary or desirable to further the objectives of the University.

4. Powers and Functions of the University

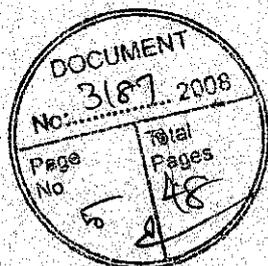
To carry out the above objectives and for the management of the properties of the University, the University shall have the following powers:

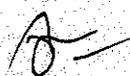
- (1) To establish courses of study and research and to provide instruction in such branches of study as the University deems appropriate for the advancement of learning and dissemination of knowledge in such branches;



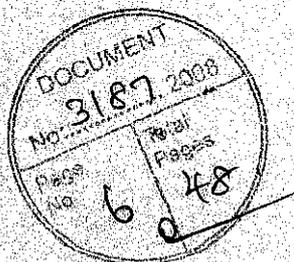

**ST. PETER'S INSTITUTE OF
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No. 121, Anna Salai, Sri Muthu,
Chennai - 600 036

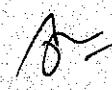
- (2) To confer degrees and to grant Diplomas and /or certificates to persons who have satisfactorily completed the approved courses of study and/or research as may be prescribed and shall have passed the prescribed examinations;
- (3) To institute and award visitorship, fellowship, exhibits, prizes and medals;
- (4) To organize, maintain and manage schools, departments, laboratories, libraries, museums, academic service units and equipment for teaching and research with the prior approval of the UGC;
- (5) To establish, maintain and manage colleges, institutions, hostels, health centers, auditoria and gymnasiums with the prior approval of the UGC;
- (6) To create posts of Deans, Directors, Principals, Professors, Assistant Professors, Readers, Lecturers and other teaching or non-vacation academic posts required by the University; and to prescribe qualifications, as approved by UGC; and make appointments thereto with the prior approval of the UGC;
- (7) To appoint or recognize persons working in any other University or Organization as adjunct professors, adjunct Readers, adjunct lecturers, visiting Professors of the University for specified periods;
- (8) To create non-teaching, skilled, administrative, ministerial and other posts and prescribe the qualifications and pay scales and to make appointments thereof;
- (9) To prescribe the courses of instructions and studies for the various examinations leading to specific Degree and Diplomas or Certificates;
- (10) To supervise, control and regulate admissions of students for various courses of studies.
- (11) To hold examinations for various courses of studies;
- (12) To confer Honorary Degree or other academic distinctions as prescribed;



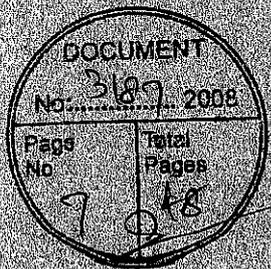

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- (13) To monitor and evaluate the academic performance of faculties, departments etc.
- (14) To hold and to manage trusts and endowments and institute and award fellowships, traveling fellowships, scholarships, studentships, medals and prizes for teachers and students;
- (15) To fix, demand and receive or recover such fees and other charges as may be regulated from time to time;
- (16) To supervise, control and regulate the conduct and discipline of the students;
- (17) To make arrangements for promoting welfare of its employees;
- (18) To provide for the training and quality improvement of teachers and non-teaching employees;
- (19) To provide for periodical assessment of the performance of teachers and non-teaching employees;
- (20) To provide for conduct and discipline rules for teaching and non-teaching staff and the enforcement thereof;
- (21) To establish, maintain and manage, whenever necessary;
 - a. a printing and publication department;
 - b. extension boards;
 - c. information bureau;
 - d. employment guidance bureau; and
 - e. such other activities as may be necessary and possible to fulfill the objectives of the University.
- (22) To make provision for participation of students in
 - a. The National Service Scheme;
 - b. The National Cadet Corps;
 - c. Home guards and civil defence;
 - d. The national sports organization;
 - e. Physical training;
 - f. Extramural activities.
 - g. Programmes related to adult and continuing education, distance education, extension service; and



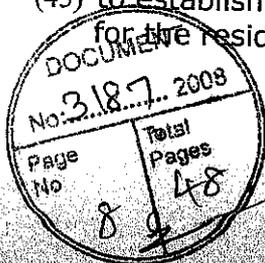

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- h. Any other programmes, services or activities directed towards cultural, economic and social betterment as may be necessary and possible to fulfill the objectives of the University
- (23) To provide for special training or coaching for competitive examinations, for recruitment to the public services, public undertakings and other competitive employment opportunities;
- (24) To co-operate or collaborate with any other University, Institution, Authority, or Organization for research and advisory services and for such purposes to enter into appropriate arrangements with other Universities, Institutions, Authorities, or Organizations to conduct certain courses as the situation may demand;
- (25) To borrow funds for the purposes of the St. Peter's University on the security of the properties of the University.
- (26) To explore the possibilities of augmenting the resources of the University by identifying or innovating activities such as research and development, consultancy, training programmes and providing services for different clients from industry, trade or any other non-government organizations;
- (27) To undertake academic collaboration programmes with Universities and Institution abroad;
- (28) To receive funds for collaboration programmes from foreign agencies subject to rules and regulations of the Central Government in that behalf;
- (29) To lay down for teaching and non-teaching staff service conditions including code of conduct, workload, norms of performance, appraisal, and such other instructions or directions as, in its opinion, may be necessary in academic and administrative matters;
- (30) To undertake development programmes in higher education, research, consultancy based projects and training programmes for outside agencies, by charging fees, so as to generate resources;
- (31) To make special provision for higher education in rural and tribal areas;
- (32) To de-link any School/Department, Course of Study, Discipline, faculty etc. already instituted;

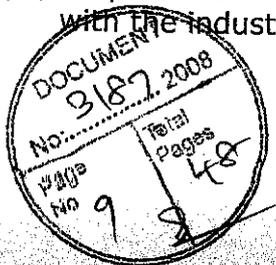



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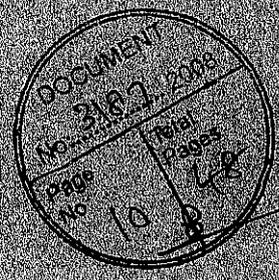
- (33) To administer and manage the University institutes and such centers for research , education and instruction as are necessary for the objects of the University ;
- (34) To provide for instruction , training and research in such branches of knowledge or learning;
- (35) To conduct innovative experiments in new methods and technologies in the field of science and technology in order to achieve international standards of such education, training and research;
- (36) To prescribe courses and curricula and provide for flexibility in the education system and delivery methodologies including electronic and distance learning;
- (37) To institute courses of study and hold examinations and confer degrees, diplomas or grant certificates and other academic distinctions or titles on persons subject to such conditions as the University may determine, and to withdraw or cancel any such degrees, diplomas, certificates, or other academic distinctions or titles in the manner prescribed by the Bye-laws;
- (38) to establish such special centers, specialized study centers or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objects;
- (39) to provide for printing, reproduction and publication of research and other works and to organize exhibitions;
- (40) to sponsor and undertake research in all areas;
- (41) to develop and maintain linkages with educational or other institutions in any part of the world having objects wholly or partially similar to those of the University, through exchange of teachers and scholars, and generally in such manner as may be conducive to their common objects;
- (42) to develop and maintain relationships with teachers, researchers, and domain experts in science and technology and allied areas in any part of the world for achieving the objects of the University;
- (43) to regulate the expenditure and to manage the finances and to maintain accounts of the University;
- (44) to receive funds from industry, national and international organizations or any other sources for the purposes and objects of the University;
- (45) to establish or take over, maintain and manage halls and hostels for the residence of students;



- (46) to supervise and control the residence and regulate the discipline of students of the University and to make arrangements for promoting their health and general welfare and cultural activities;
- (47) to fix, demand and receive or recover fees and such other charges as may be prescribed by the Rules, Bye-laws, and the Regulations;
- (48) to purchase or to take on lease or accept as gifts or otherwise any land, or building or works which may be necessary or convenient for the purpose of the University and on such terms and conditions as it may think fit and proper and to construct or alter and maintain any such building or works;
- (49) to raise and borrow money on bond, mortgages, promissory notes or other obligations or securities founded or based upon all or any of the properties and assets of the University or without any securities for the purposes and objects of the University;
- (50) to invest the funds of the University in or upon such securities and transpose any investment from time to time, in such manner, as it may deem fit;
- (51) to execute conveyances regarding transfers, mortgages, leases, licenses, agreements and other conveyances in respect of property, movable or immovable including Government securities belonging to the University or to be acquired for the purpose of the University;
- to admit the students for the courses offered by the University in the manner prescribed by the Bye-laws and the Regulations;*
- (52) to institute academic, technical, administrative, ministerial and other posts and to make appointments thereto;
- (53) to regulate and enforce discipline among the employees of the University and to provide for such disciplinary measures as may be prescribed by the Bye-laws;
- (54) to institute professorship, Readership/assistant professorship, readerships, lectureships, and any other teaching, academic or research posts and to prescribe qualifications for them;
- (55) to appoint persons as professors, , assistant professors / readers, lecturers or otherwise as teachers and researchers of the University.
- (56) to coordinate and control all the activities of University Institutes, departments and Institutions in respect of academic, financial and administrative matters.
- (57) To promote and strengthen national and international linkages with the industry, academia and the society in general.



- (58) To confer autonomy on University Institutes /departments.
- (59) To establish, maintain and manage research departments and Institutions.
- (60) To establish, equip and maintain laboratories, libraries and museums.
- (61) To recognize every degree conferred or diploma granted by any other University as equivalent to the corresponding degree or Diploma conferred or granted by the University.
- (62) To recognize any other institutions and to withdraw such recognition for academic purposes.
- (63) To collaborate with other Universities, institutions and Authorities in such manner and for such purpose as the University may determine.
- (64) to prescribe the qualifications under which persons shall be admitted to and courses offered by the University.
- (65) to prescribe the rules for the discipline of the students of the University.
- (66) to inspect the University Institutes and to take measures to ensure that proper standards of instruction are maintained in them.
- (67) to acquire, hold and dispose of movable, immovable and intellectual property rights and to contract and to do all other things necessary for or incidental to the purposes of the University.
- (68) to invest any funds of the University as may be prescribed.
- (69) to develop industrial consultancy services through the faculties of the University Institutes.
- (70) to organize management development and other training programmes for employees of the industry.
- (71) to make provision for research and advisory services, and enter into such arrangements with other institutions, public bodies or industrial firms as deemed fit.
- (72) to recognize and encourage preparation, printing, publication and distribution of text books research and other works relevant to the objectives of the University.
- (73) to prescribe conditions under which a person may be deprived of any degree, diploma, certificate or other distinction awarded to him by the University.



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No. 621, Anna Salai, Sri Lanka,
Chennai - 600 06.

- (74) to carry out research and development activities useful to the industry and the society.
- (75) to establish and maintain University campuses to offer academic programmes, conduct research and organize extension activities at other places within and outside India.
- (76) To do all such other acts and things as may be necessary for, or incidental or conducive to the attainment of all or any of its objectives the University.

5. Interpretation of the Objectives

The St. Peter's University is established for public benefit and accordingly the objectives of the St. Peter's University as set forth above will be interpreted and restricted to mean such objectives and purposes as are regarded in law to be for public benefit and charitable in nature.

6. St. Peter's University Open to All

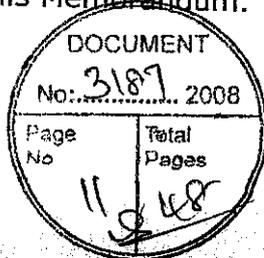
- i) The University shall be open to all persons of whatever race, religion, creed, caste, class and geographical area of the country. No test or condition shall be imposed as to religious belief or occupation for admitting or appointing members, students, teachers, workers, or in any other connection whatsoever.
- ii) No capitation fee shall be charged in any form in consideration for admission.
- iii) Fees to be prescribed shall be as per regulations prescribed under the UGC, Act, Section 26(1) (i).
- iv) No benefaction that involves conditions and obligations opposed to the spirit and objects of the University shall be accepted by the University.

7. Admissions

Admission shall be made on an all India basis through a common entrance test conducted either by the University Grants Commission (UGC) or by an Institution/Agency identified and approved by the UGC or by the common procedures prescribed by the Government of Tamilnadu.

8. Income and Property of St. Peter's University to be applied for the Objectives only.

The incomes and property of the University, however derived, shall be applied towards the promotion of the objectives as set forth in this Memorandum.



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9. Income and property of St. Peter's University not to be paid or transferred by way of profit.

No portion of the income and property of the St. Peter's University shall be paid or transferred directly or indirectly by way of profit to the persons, who at any time, or have been members of the St. Peter's University or to any of them provided that nothing herein contained shall prevent the payment in good faith or remuneration to any member thereof or other person in return for any service rendered to the University or for traveling, halting and other similar charges.

10. Management of the St. Peter's University

The names, addresses and occupations of the First Members of the Board of Management to whom under rules, management of the St. Peter's University is entrusted, till the various authorities in accordance with the rules are constituted, are given below.

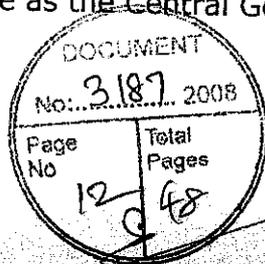
SI. No.	Name	Address
1.	Dr. (Mrs.). T. Bhanumathi Chairman	W/o. Dr.M. Thambidurai C2, MIG Flats, Foreshore Estate ,Chennai-600 028.
2.	Ms. T. Lasya Member	D/o. Dr.M. Thambidurai C2, MIG Flats, Foreshore Estate,Chennai-600 028.
3.	Ms. T. Namratha Member	D/o. Dr.M. Thambidurai C2, MIG Flats, Foreshore Estate,Chennai-600 028.
4.	Dr.M. Thambidurai Member	S/o. Shri Munusamy Gounder Chinthagampalli village, Krishnagiri Taluk & Dist.

11. Review and Inspection:

The Central Government / UGC shall have the right to cause an inspection to be made of the St. Peter's University, its buildings, laboratories, its examinations, teaching and other work conducted or done by the University; and to cause an enquiry to be made, if considered necessary by the Central Government/ UGC, in respect of any matter of the University.

Following the inspection, the Central Government/UGC shall communicate to the Chancellor its views with reference to the results of such inspection and may, after ascertaining the opinion of the Chancellor there on, advise the St. Peter's University upon the action to be taken and fix a time-limit for taking such action.

The Chancellor shall report to the Central Government/ UGC the action, if any, which is proposed to be taken or has been taken, upon the results of such inspection. Such report shall be submitted within such time as the Central Government /UGC may direct.



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In case, the University fails to comply with the direction(s) of the Central Government /UGC, and / or fail to perform as per the expectations of the Central Government/ UGC the deemed to be University status conferred on the St. Peter's University is liable to be withdrawn by the Central Government on the recommendation of the UGC.

RULES OF St. PETER'S UNIVERSITY
Avadi, Chennai -600 054

1. Short Title

These rules shall be called the rules of "St.Peter's Institute of Higher Education and Research" hereafter referred to as "St.Peter'University. Or University" comprising "St. Peter's Engineering College' Avadi, Chennai-54.

2. Commencement

These rules shall come into force with effect from the date of approval.

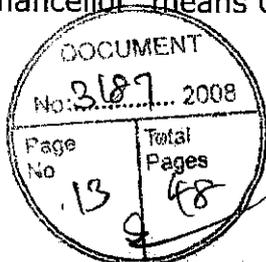
3. Address of the University

The University is at Avadi, Chennai- 600 054, Tamil Nadu. The Registered Trust office of the University is at No, 621, SIRE Mansion. Anna Salai, Chennai – 600 006, Tamil Nadu.

4. Definitions

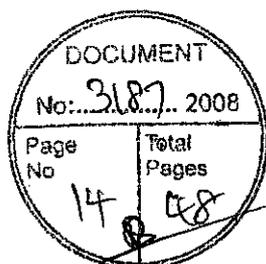
In these Rules unless the context otherwise requires:

- i. "Academic Council" means the Academic Council of the University.
- ii. "Authorities" mean the authorities of the University.
- iii. "Board" or "BoM" means the Board of Management of the University.
- iv. "Campus "means campus maintained by the University for providing on-campus or off-campus or of-shore campus courses or programs of study for admission to the examinations of the University.
- v. "Central Government" means the Government of India.
- vi. "Chancellor" means Chancellor of the University.




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- vii. "College" Means college maintained by the University.
- viii. "Commission" means the University Grants Commission.
- ix. "Department" means an academic Department of the University.
- x. "Director/Principal" means Head of the Institution / college of the University.
- xi. "Employee" means any person recruited and appointed by the University. The term employee does not include any person employed on daily wage basis, or on consolidated pay or on part time basis or on contract basis.
- xii. "Faculty" means faculty of the University.
- xiii. "Head of the Department" means a teacher of the University responsible for coordination of instruction, training, research of any academic department of the University or constituent college or campus of the University.
- xiv. "Hostel" means residential accommodation provided for the students of the University maintained or recognized by the University as per the norms prescribed.
- xv. "Managing Trustee" means Managing Trustee of the St.Peter's Institute of Higher Education and Research Trust. (who is the Chancellor of the University).
- xvi. "Memorandum" or "MoA" means the Memorandum of Association of the University.
- xvii. "Officer" means officer of the University
- xviii. "Prescribed" means prescribed by the rules, Bye-laws or regulations of the University,
- xix. "Pro-Vice Chancellor" means Pro-Vice Chancellor of the University.
- xx. "Registrar" means Registrar of the University.

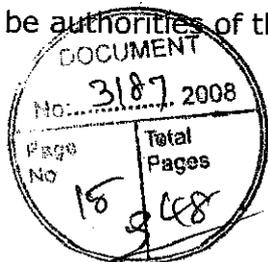



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- xxi. "Rules", "Bye-laws" and "Regulations" respectively mean the rules, "Bye-laws" and "Regulations" framed by the University.
- xxii. "School" means school Consisting of related departments in the University.
- xxiii. "State Government" means the Government of Tamil Nadu.
- xxiv. "Student" includes a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly instituted, or for undergoing any training.
- xxv. "Teacher" includes a professor, Reader/ Assistant professor, Lecturer, Director, Dean or other person appointed or recognized by the University for the purpose of imparting instruction or conducting and guiding research or extension programmes in the University Departments or constituent colleges or laboratories or campuses or in hostels and a librarian, and any person declared by the rules to be a teacher.
- xxvi. "Trust" means the St.Peter's Institute of Higher Education and Research Trust.
- xxvii. "UGC" or "Commission" means University Grants Commission.
- xxviii. "University" means the St.Peter's University
- xxix. "University Institute/ college" means a Institut/college established or maintained by the St.Peter's University and providing courses of study qualifying students for admission to the University examination in accordance with the regulations.
- xxx. "University Library" means a library maintained by the University.
- xxxi. "Vice-Chancellor" means Vice-Chancellor of the University.

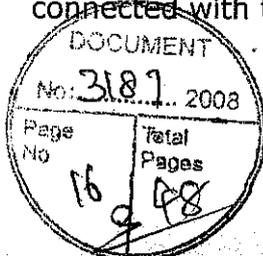
5. The following shall be the authorities of the University

- i. Chancellor
- ii. Board of Management
- iii. Academic Council
- iv. Finance Committee
- v. Planning and Monitoring Board
- vi. Advisory Committee
- vii. Such other authorities as may be declared by the Bye-laws to be authorities of the University.



I. CHANCELLOR

- (1) The Managing Trustee of the Trust shall be the Chancellor of the University.
- (2) He/She shall, by virtue of his/her office be the Head of the University. He/She shall, when present, preside over the Convocations of the University.
- (3) Dr.(Mrs) T.Banumathi, the Founder Managing Trustee of the Trust shall be the first Chancellor of the University.
- (4) The Chancellor shall exercise such other powers and perform such other duties as may be conferred on or vested in him/her by or under the provisions of UGC Act, 1956, MoA, rules, Bye-laws and regulations of the University.
- (5) Where power is conferred upon the Chancellor to nominate persons to authorities, the Chancellor shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the University.
- (6) In the temporary absence of the Vice-Chancellor on leave, for whatever reason, or until the vacancy caused in any manner is filled, the Chancellor shall appoint any person temporarily to act as the Vice-Chancellor, as the case may be.
- (7) The Chancellor may, by order in writing, annul any proceedings of the University, which is not in conformity with the UGC Act,1956, MOU, the rules, Bye-laws and regulations of the University. However, before making any such orders, he shall give a notice Show cause why such an order should not be made and if any cause is shown within the time specified thereof in the said notice shall consider the same calling upon the University to show cause why such an order should not be made and if any cause is shown within the time specified thereof in the said notice shall consider the same.
- (8) The Chancellor shall have, power to cause an inspection or call for information from officials of the University or review to be made by such person or persons as he may direct, of the University, its buildings, libraries, equipment and system and processes and of any institution or center maintained by the University, and also of the examinations, teaching, research, and other work conducted or done by the University and to cause an inquiry to be made in like manner in respect of any matter connected with the administration and finances of the University.




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ii. BOARD OF MANAGEMENT

The Board of Management shall be the principal executive organ of the University.

a) Composition of the Board of Management

The Board of Management shall consist of:

- | | |
|--|----------------------|
| (1) Vice Chancellor of the University | Chairman |
| (2) Two Pro-Vice-chancellors /Deans/ Directors of the University nominated by the Chancellor. | Members |
| (3) One nominee of the Chairman, UGC | Member |
| (4) One nominee of the Government of India | Member |
| (5) One nominee of the funding agency / agencies if any | Member |
| (6) Three Eminent academicians nominated by the Chancellor | Members |
| (7) Three persons representing various disciplines such as Finance, Law, Medicine, Management and Humanities nominated by the Chancellor | Members |
| (8) Three nominees of the Trust | Members |
| (9) Registrar | Non-member Secretary |

Note: However the alternate proposal is that the Chancellor be the Chairman of the Board of management and the Vice-Chancellor be a Vice-Chairman/member of the Board.

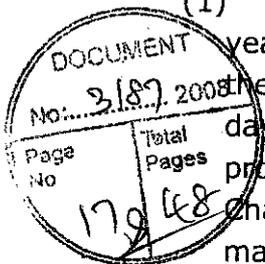
b) Terms of Membership

All the members of the above body other than ex-officio and the members of the teaching staff shall hold office for a term of two years and shall be eligible for re-appointment.

Members of teaching staff in the above body shall hold office for a period of two years or till such time as they continue to be members of the teaching staff, whichever is less.

c) Meetings of the Board of Management

- (1) The Board of Management shall meet at least four times a year. Not less than 15 days notice shall be given a meeting of the Board of Management. In times of urgency, a notice of three days shall be sufficient to convene the meeting. A copy of the proceedings of the each meeting shall be furnished to the Chancellor as soon as possible after the meeting. The Chancellor may direct to convene the meeting at a much shorter notice if necessary. The Chancellor may also direct to convene special meeting of the Board on the dates, at the time and places as may be fixed by him / her.



- (2) The quorum for a meeting of the Board of Management shall be one- third of the total number of members.
- (3) Each member of the above Body including its Chairman shall have one vote and decisions at the meeting of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
- (4) Every meeting of the above Body shall be presided over by the Vice-Chancellor, and in his absence, by a member chosen by the members present from among themselves shall preside over the meeting.
- (5) Any business which it may be necessary for the above Body to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.

If a member other than the Vice-Chancellor or those representing the teachers accept a fulltime appointment in any other institute or he does not attend three consecutive meetings of the Board of Management without proper leave of absence, he shall cease to be member of the above body.

- (6) The Board of Management may invite any person having special knowledge or practical experience in any subject under consideration to attend any meeting. Such person may participate in the discussions and give his expert opinions. He shall not, however, be entitled to vote.
- (7) The procedure for conducting the meetings of the Board of Management shall be as prescribed in the Bye-laws.

d) Powers of the Board of Management

- (1) Subject to the provisions of the Rules/Bye-laws, the Board of Management, shall be the principal executive body of the University and shall be responsible for the general superintendence, direction and control of the affairs of the University and shall exercise all the powers of the University and shall have the power to review the acts of the Academic Council and the Finance committee.



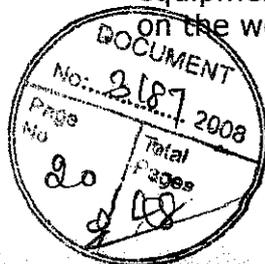
- (2) Without prejudice to the provisions of clause (1) above the Board shall have the following power and functions, namely:-


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- a. To take decisions on question of policy relating to the administration and working of the University;
 - b. To institute courses of study at the University;
 - c. To make Rules, Bye-Laws and Regulations;
 - d. To consider and approve the annual report and the annual accounts of the University for every year;
 - e. In invest monies and funds of the University and take decisions on the recommendations of the Finance Committee;
 - f. To publish or finance the publication of studies, treaties, books, periodicals, reports and other literature and to sell or arrange for the sale as it may deem fit, from time to time;
 - g. To create or abolish posts of teachers and other employees of the University;
 - h. To appoint such committees, as it considers necessary for the exercise of its powers and the performance of its duties under this MoA;
 - i. To delegate any of its powers to the Vice -Chancellor, Registrar, Deans or any officer, employee or authority of the University or to a committee appointed by it; and
 - j. To exercise such other powers and perform such other functions as may be conferred or imposed upon it by this MoA, Rules and Bye-Laws or Regulations and all such other powers-for achieving the objects of the University.
- (3) To manage and administer the revenues and properties of the University and to conduct all administrative affairs of the University not otherwise specifically provided for.
- (4) To create teaching and academic posts, to determine number, qualifications and cadres thereof as approved by the University Grants Commission and the emoluments of such posts.
- (5) To appoint such Professors, Associate Professors, Readers, Asst. Professors Lecturers and other academic staff as may be necessary on the recommendation of the Selection Committee.
- (6) To lay down the duties and conditions of service of the Professors, Associate Professors, Asst. Professors and other academic staff maintained by the University, in consultation with the Academic Council.
- (7) To provide for appointment of Visiting Fellows, Visiting Professors, Adjunct Faculties etc.
- (8) To create administrative, ministerial and other necessary posts in terms of the cadres laid down or otherwise and to make appointment thereof.
- (9) To grant leave of absence to the Vice-Chancellor or any other officer of the University and to make necessary arrangements for carrying on the functions of the officers proceeding on leave during their absence.

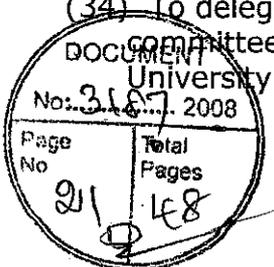


- (11) To manage and regulate the finances, accounts, investments, property and all other administrative affairs of the University and for that purpose to appoint such agent or agents as it may deem fit.
- (12) To entertain and adjudicate upon and, if thought fit, to redress any grievance of the employees and students of the University.
- (13) To select an emblem and to have a common seal for the University and to provide for the custody and use of such seal.
- (14) To institute Fellowships, including Traveling Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Bye-laws to be framed for the purpose.
- (15) To amend and receive payment of fees and other charges.
- (16) To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these committees as it thinks fit.
- (17) To appoint Auditors for the ensuing year.
- (18) To open account or accounts of the University with any one or more scheduled banks and to lay down the procedure for operating the same.
- (19) To manage the finances, accounts, investments, moveable properties, business and all other administrative affairs of the University.
- (20) To issue appeals for funds for carrying out the objectives of the University and consistent with the provisions of the objectives clause of the University, to receive grants, donations, contributions, gifts, prizes, scholarships, fees and other moneys, to give grants and donations, to award prizes, scholarships etc.
- (21) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the University, and, on such terms and conditions as it may deem fit and proper, to construct or alter and maintain any such buildings or works.
- (22) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments.
- (23) To transfer or accept transfer of any moveable property on behalf of the University.
- (24) To advise the Holding Trustees (if any) on matters regarding acquisition, management and disposal of any immovable property on behalf of the University.
- (25) To provide buildings or building premises, furniture, fittings, equipment, appliances and other facilities required for carrying on the work of the University.

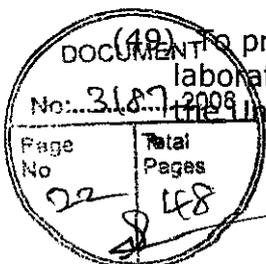



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- (26) To execute in consultation with the Holding Trustees (if any) conveyance, transfer, government securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable or immovable belonging to the University or to be acquired for the purposes of the University.
- (27) To appoint, in order to execute an instrument or transact any business of the University, any person as attorney of the University with such powers as it may deem fit.
- (28) In consultation with the Holding Trustees (if any) to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities funded or based on any of the properties and assets of the University or without any securities and upon such terms and conditions as it may think fit and to pay out of the funds of the University, all expenses, incidental to the raising of money and to repay and redeem any money borrowed.
- (29) To invest the funds of the University or money entrusted to the University in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment.
- (30) To maintain a fund to which the following shall be credited :
- All moneys provided by the Central or State Government / University Grants Commission.
 - All fees and other charges received by the University.
 - All moneys received by the University as grants, gifts, donations, benefactions, bequest or transfers and
 - All money received by the University and in other manner or from other sources.
- (31) To deposit all money credited to the fund in scheduled banks or to invest them.
- (32) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts including the Balance-sheet for every previous financial year, in such form as may be prescribed by the Rules/Bye-laws.
- (33) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, in such manner and subject to such conditions as may be prescribed by the Bye-laws such pension, insurance, provident fund, and gratuity as it may deem fit for the benefit of the employees of the University and to aid in the establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the University.
- (34) To delegate, all or any of its powers to any committee or sub-committee constituted by it or the Vice-Chancellor of the University or any other person.



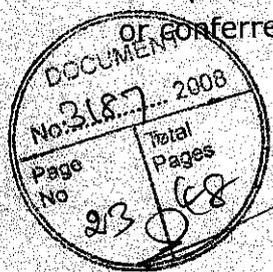
- (35) To establish, on the advice of the Academic Council, Divisions and Departments for the academic work and functions of the University and to allocate areas of study, teaching and research to them.
- (36) To conduct examinations or tests for admission to the courses taught in the University, to conduct examinations for Degrees and Diplomas and to declare the results of such examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions.
- (37) To establish, maintain and manage hostels for the students of the University.
- (38) To fix the emoluments and travelling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic council and the Finance Committee.
- (39) To recognize and maintain control and supervision on hostels owned and managed by other agencies for the students of the University and to rescind such recognition.
- (40) To enter into, vary, carry out and cancel contracts on behalf of the University.
- (41) To prescribe the terms of employment and conditions of service of different cadres of employees of the University and frame necessary Service Rules for the purpose.
- (42) To appoint, suspend, remove or dismiss teaching and non-teaching staff of the University subject to such Rules, Bye-laws and Regulations as may be made in this behalf.
- (43) To fix the emoluments of the employees of the University and define their duties and the conditions of their service.
- (44) To fix and collect tuition and other fees from the students for admission into the courses of study in the Institutions of the University.
- (45) To manage and control all Institutes, hostels, libraries, laboratories, museums and the like, instituted and maintained by the University.
- (46) To confer autonomy on any Institution of the University and likewise withdraw such autonomy.
- (47) To recommend to the chancellor the conferment of honorary degrees and other academic distinctions.
- (48) To make, amend or repeal the provisions of Memorandum of Association, Rules Bye-laws and Regulations, of the University.



- (50) To recognize Association of University Employees and to withdraw recognition.
- (51) To appoint a Registrar of the University on such terms as may be prescribed by the Bye-laws.
- (52) To refer any matter to the Academic Council, one or more faculties or one or more Boards of Studies, and to call for a report thereon.
- (53) Constitution of Standing Committee and Appointment of Ad-Hoc Committee by the Board of Management.
- (i). Subject to the provision of the Rules/Bye-laws of the University, the Board of Management may by a resolution, constitute such standing Committee or co-Committee or Ad-hoc Committee or Committees for such purposes and with such powers as the Board may think fit for exercising any power or discharging any functions of the University or for inquiring into, reporting and advising upon any matter of the University.
- (ii). The Board of Management may co-opt such persons on the Standing Committees or ad-hoc Committees as it may consider suitable.
- (54) Delegation of Powers of the Board of Management
The Board of Management may, by a resolution, delegate to the Chancellor, Vice-Chancellor or any other officer of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit, subject to the condition that the action taken by the Chancellor or the Vice-Chancellor or the officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.
- (55) To consider and approve the requests of the employees for Lien, Study Leave and Leave on medical grounds.
- (56) To do such other acts and things as may be necessary or desirable to further the objectives of the University.

iv. ACADEMIC COUNCIL

The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Memorandum of Association, Rules, Bye-laws and Regulations shall have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the University and shall exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules, Bye-laws and Regulations.



a) **Composition of the Academic Council**

The Academic Council shall consist of the following persons, namely

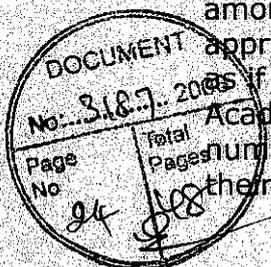
- (1) Vice-Chancellor of the University - Chairman
- (2) Pro-Vice - Chancellors of the University - Members
- (3) Director/Deans of Faculties - Members
- (4) Heads of the departments of the University - Members
- (5) Two Professors other than the Heads of the Departments nominated by the Chancellor - Members
- (6) Two Readers/Assistant Professor from the Departments other than the Heads of the Departments by the Chancellor. - Members
- (7) Three Lecturers from the Departments nominated by the Vice-Chancellor. - Members
- (8) Three persons from amongst educationists of repute or persons from any other field related to the activities of the University who are not in the service of the University, nominated by the Chancellor - Members
- (9) Three persons who are not members of the teaching staff co-opted by the Academic Council for their specialized knowledge. - Members
- (10) The Registrar Ex-officio Secretary

b. Terms of Membership

The term of members other than ex-officio members shall be two years. The teachers of the University under item, (6) and (7) above shall not be eligible for further term unless every one in that category has completed one term.

c) Meetings of the Academic Council

- (1) The Academic Council shall meet as often as may be necessary but not less than two times during the academic year.
- (2) One third of the total members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
- (3) If a quorum is not present within thirty minutes after the time appointed for a meeting, the Registrar shall make a record of the fact in the Register and the record shall be signed by the Chairman, and the meeting gets adjourned. The adjourned meeting need not have any quorum.
- (4) Any business which it may be necessary for the Academic Council to perform except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the Resolution.



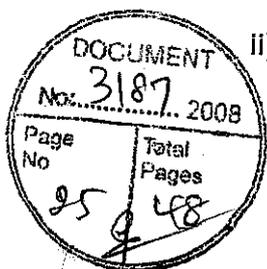
(5) The meetings of the Council shall be convened by the Registrar, with the approval of the Vice-Chancellor, who shall be its Chairman and shall preside over its meetings. In his absence, the Pro Vice-Chancellor shall preside over the meeting. In the absence of both, the members present shall elect one from among themselves as Chairman.

(6) The procedure for conducting the meetings of the Academic Council shall be as prescribed in the Bye-laws.

d) Powers and Functions

The Academic Council shall be the principal academic body of the University and shall, in addition to all other powers and duties vested in it, have the following powers and functions namely:

- (1) To exercise general supervision over the academic work of the University and to give direction regarding methods of instructions evaluation or research or improvements in academic standards.
- (2) To promote research within the University, acquire reports or such researches from time to time.
- (3) To consider matters of general academic interest either on its own initiative or at the instance of reference the Board and to take appropriate action thereon;
- (4) to make arrangements for the conduct of examinations in conformity with the Bye-laws.
- (5) To maintain proper standards of examinations.
- (6) To recommend to the BoM such regulations as are consistent with this MoA regarding the academic functioning of the University Including discipline of students;
- (7) To recognize diplomas and degrees of other Universities and Institutions and to determine equivalence with the diplomas and degrees of the University.
- (8) To prescribe courses of study leading to degrees and diplomas of the University.
- (9) To appoint examiners, moderators, tabulators and such other personnel for different examinations.
- (10) To suggest measures for departmental co-ordination.
- (11) To make recommendations to the Board of Management on:
 - i) Measures for improvement of standards of teaching, training and research.
 - ii) Institution of Fellowships, Travelling Fellowships, Scholarships, Medals, Prizes etc.




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iv) Bye-laws / Regulations covering the academic functioning of the University, discipline, residence, admissions, examinations, award of fellowships and studentships, free ships, concessions, attendance etc.

- (12) To appoint sub-committees to render advice on such specific matters as may be referred to it by the Board of Management.
- (13) To consider the recommendations of the sub-committees and to take such action (including making of recommendations to the Board of Management) as the circumstances on each case may require.
- (14) To take periodical review of the activities of the Departments / Centers and to take appropriate action (including making of recommendations to the Board of Management) with a view to maintaining and improving the standards of instruction.
- (15) To recommend institution of teaching posts, Professors, Assistant Professors/ Readers and Lectures to the Board of Management.
- (16) to make Regulations for the admission of students to the University or prescribe the examinations to be recognized as equivalent to University examinations.
- (17) to appoint a Standing Committee and to delegate to it or the Vice-Chancellor, powers to exercise any of the functions assigned to it by the Memorandum of Association, Bye-laws and Regulations.
- (18) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Rules, Regulations and Bye-laws.

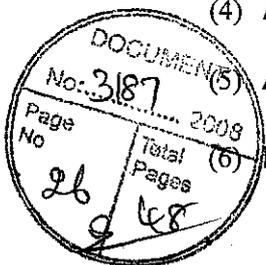
V. FINANCE COMMITTEE

There shall be a Finance Committee with the composition, terms of office and powers and functions as specified below.

a) Composition

The Finance Committee shall consist of the following members:

- | | |
|---|------------|
| (1) Vice Chancellor of the University | Chairman |
| (2) One Person nominated by the Chancellor | Members |
| (3) Two nominees of the Board of Management | Members |
| (4) A representative of the UGC. | Member |
| (5) A representative of the Govt. of India | Member |
| (6) Finance Officer of the University | Ex-officio |



b) Terms of Membership

All members of the Finance Committee other than ex-officio members shall hold office for a term of two years.

c) Meetings of the Finance Committee

- (1) The Finance Committee shall meet at least twice a year
- (2) The quorum for the meeting shall be three
- (3) The procedure for conducting the meetings of the Finance Committee shall be as prescribed in the Bye-laws.

d) Powers and Functions of the Finance Committee

The Finance Committee shall have the following powers and functions

- (1) to Prescribe the methods and procedure and forms for maintaining the accounts of the University.
- (2) to examine the annual accounts and annual budget estimates of the University and advise the BoM thereon;
- (3) to review the financial position of the University from time to time;
- (4) to make recommendations to the BoM on all financial policy matters of the University;
- (5) to make recommendations to the BoM on all proposals involving raising of funds, receipts and expenditure;
- (6) to provide guidelines for investment of surplus funds;
- (7) to make recommendations to the BoM on all proposals involving expenditure for which no provision has been made in the budget or for which expenditure in excess of the amount provided in the budget has been incurred;
- (8) to examine all proposals relating to revision of scale, upgradation of the scale and those items which are not included in the budget, before they are placed before the BoM, and
- (9) to consider and recommend to the Board of Management the mode of administration of all properties and all funds placed at the disposal of the University for specific purposes;
- (10) to consider the Audit Report with a statement of action taken or proposed to be taken and explanation thereto placed before it for its observations which shall be placed before the Board of Management.





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- (11) to exercise such other powers and perform such other functions as may be conferred or imposed upon it by the BoM.

vi. ADVISORY COMMITTEE

For a period of first ten years the University will have an Advisory Committee under the Chairmanship of a person nominated by the Commission from among members of the Commission including Vice-Chairman. The Advisory Committee will include the Vice Chancellor of the University and its senior faculty along with one / two experts nominated by the UGC to help its academic planning and growth.

vii. PLANNING & MONITORING BOARD

There shall be a Planning & Monitoring Board for the University.

(a) The Planning & Monitoring Board shall consist of:

- | | | |
|--|---|----------------------|
| (1) Vice-Chancellor of the University | : | Chairman |
| (2) Six internal Members of the University
nominated by the Chancellor | : | Member |
| (3) One Nominee of the UGC | : | Member |
| (4) Four Special Invitees including Finance
Officer nominated by the Chancellor | : | Members |
| (5) Registrar | | Ex-officio Secretary |

(b) Term of Membership

The term of the of planning & monitoring Board shall be for two years.

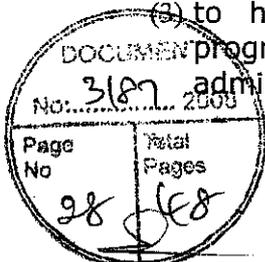
(c) Meeting of the Planning & Monitoring Board

The planning & monitoring Board shall meet twice a year. Quorum shall be of 2/3 of the total members.

(d) Powers and functions of the planning & Monitoring Board

The planning & monitoring Board shall have the following powers and functions:

- (1) to advise BoM and Academic Council on any matter(s) which it considers necessary for the fulfillment of the objectives of the University.
- (2) to prepare perspective planning with well defined goals and objectives.
- (3) to help the University to effectively implement various programmes approved by UGC by strengthening the administrative planning and infrastructure.




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- (4) to bring out necessary academic reforms in the course of study, examinations and to take comprehensive part of the research activities.
- (5) to co-opt any member and invite Resource Persons to its meetings.
- (6) to appoint sub Committees to deal with any specific proposal(s).
- (7) to monitor all the developmental programmes of the University.

6. Selection committee

There shall be a selection committee for making recommendations to the Board of Management for appointment to the posts of Professor, Assistant Professors/ Readers and lecturers in the University and such other posts as may be prescribed by the Bye-laws.

a) Every selection Committee shall consist of the following members.

(1) For appointment of professors.

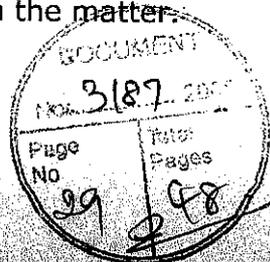
- i) Vice –Chancellor of the University as Chairman.
- ii) A person nominated by the Chancellor of the University.
- iii) Dean of faculty / head of the dept. Chairman board of studies provided he is a professor.
- iv) Three outside experts nominated by the Chancellor.

(2) For appointment of Assistant Professors /readers and lecturers

- i) Vice Chancellor of the University as Chairman.
- ii) A person nominated by the chancellor of the University.
- iii) Dean of faculty head of the dept chairman board of studies provided he is professor.
- iv) Two outside experts nominated by the chancellor.

(3) Meeting

- i) The meetings of the selection committee will be convened by the Chairman of the selection committee as and when necessary.
- ii) Four members of the selection committee shall form the consisting of at least two experts.
- iii) The board of management will take decision of the recommendations of the Selection Committee. If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons about it and submit the case to the Chancellor who's decision shall be final in the matter.



7. Grievance redressal machinery

For individual grievance and complaint, the University shall have grievance redressal machinery as may be prescribed in the Bye-laws.

8. Board of Studies

a) Composition

- (1) There shall be one Board of Studies for each School/ Department of the University.
- (2) The Board of Studies of each School / Department shall consist of;
 - i) Head of the School/Department - Chairman
 - ii) All Professors of the Department. - Members
 - iii) Two Assistant Professors/Readers of the Department by rotation according to seniority. - Members
 - iv) Two Lecturers of the Department by rotation according to seniority. - Members
 - v) Not more than two persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned. - Members

b) Constitution of Board of Studies

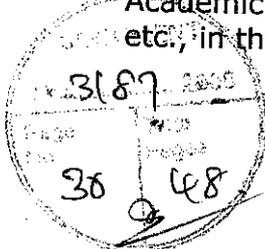
The Chairman and members of every Board of Studies shall be appointed by the Vice-Chancellor.

c) Duration of Membership

- (1) Members of Board of Studies shall hold office for a period of two years.
- (2) However, a member appointed in the capacity as a teacher shall cease to be a member of the Board or Boards concerned, when he / she ceases to be a teacher of this University or any other University at the time of his / her nomination.

d) Powers and Functions

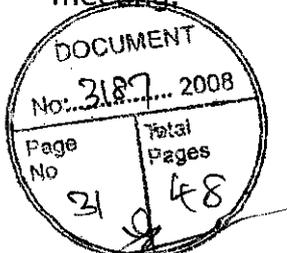
- (1) It shall be the duty of each Board of Studies to consider and report on any matter referred to it by the Vice Chancellor or the Board of Management or the Academic Council or the Chairman of the Faculty concerned with respective branch of knowledge which it deals.
- (2) Each Board shall have power to make recommendations to the Academic Council in regard to regulations, syllabi, textbooks, etc., in the course of study concerned.



- (3) Each Board shall have power to recommend to the Board of Management suitable persons for appointment as Examiners in the subjects with which it deals.
- (4) Any Board may consult specialists who are not members of the board.
- (5) The Board of Studies shall ordinarily meet two times in a year, once in July and the other in January.

e) Procedure at Meetings

- (1) Meetings of Board of Studies, joint or individual, shall ordinarily be convened by the Registrar.
- (2) Special meetings may on the written request of not less than one half of the actual number of the members of the Board be convened provided that the business to be transacted at such meetings is clearly stated and the Chairman is satisfied.
- (3) Half of the actual number of members of a Board shall be the quorum.
- (4) Where a joint meeting of two or more boards is convened, half of the total number of members of these boards shall be the quorum.
- (5) It shall be open to the Chairman to obtain the opinion of the Board of Studies on any item by circulation among the members of the Board.
- (6) The notice convening a meeting of any Board of Studies shall be issued by the Registrar, at least two weeks prior to the date of meeting. However, in case of urgency, the Registrar may convene a meeting at a shorter notice.
- (7) Members who wish to move a resolution shall forward the same to the Chairman so as to reach him at least seven days prior to the date of the meeting.
- (8) The Chairman of the Board shall preside at the meeting. In his absence, the members present shall choose one among the members as the Chairman for the meeting.
- (9) The Chairman of a joint meeting of two or more Boards of Studies shall be nominated from among the Chairmen by the Vice Chancellor.
- (10) In the absence of such Chairman at the meeting, the members present shall elect one of the Chairmen as the Chairman for the meeting.



- (11) All decisions at a meeting of the Board of Studies or all joint meetings shall be by common consent. It shall, however, be open to a member to record his dissent.
- (12) Every resolution of the Board, as it is passed, should be written down at the meeting and read out by the Chairman at the meeting itself.
- (13) The Chairman shall send to the members a copy of the minutes of the meeting within ten days of the meeting.

9. Board of Research Studies

There shall be a Board for Research Studies to formulate Regulations and mode of evaluation for research degrees, M.Phil., M.S., Ph.D. and D.Sc., as prescribed in the Bye-laws.

10. The following shall be the officers of the University namely:

- i. Vice-Chancellor
- ii. Pro-Vice Chancellor
- iii. Registrar
- iv. Dean /Director/Principal
- v. Controller of Examinations
- vi. Finance Officer
- vii. Such other persons in the service of the University as may be prescribed.

I. VICE-CHANCELLOR

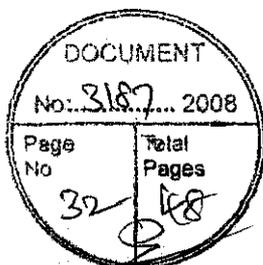
- (1) The Vice-Chancellor shall be a whole-time salaried officer of the University and shall be appointed by the Chancellor from a panel of three names suggested by a Search Committee.

The composition of Search Committee would be;

- i) A nominee of the Chancellor of the University;
- ii) A nominee of the State Government/Central Government
- iii) A nominee of the Chairman, UGC.

Provided further that if the Chancellor does not approve of any of these persons so recommended, he shall call for a fresh panel.

- (2) The Chancellor shall designate one member as the Chairman of the Committee;

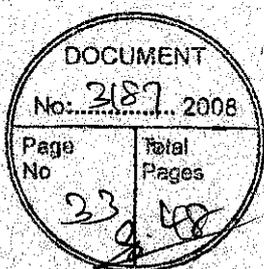



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- (3) The term of office of the Vice-Chancellor shall be determined by the Chancellor for a period not exceeding five years;
- (4) Where a vacancy in the office of Vice-Chancellor occurs and it cannot be conveniently and expeditiously filled up in accordance with the provisions of Clause (1) above and if there is any emergency, the Chancellor, may appoint any suitable person to be the Vice-Chancellor and may, from time to time, extend the term for a period not exceeding one year;
- (5) The conditions of service of the Vice-Chancellor, including salary, allowances, leave, pension and provident fund shall be such as may be prescribed by the Board and until so prescribed, shall be determined by the Chancellor.
- (6) Notwithstanding, anything contained in Clause (1) above the first Vice-Chancellor shall be appointed by the Chancellor for a period not exceeding three years;
- (7) The Vice-Chancellor shall exercise such powers and perform such duties and functions in regard to the matters as may be entrusted or delegated to him by the Board and the Chancellor.
- (8) The Vice-Chancellor may resign his office by submitting a letter to that effect to the Chancellor. It shall be competent for the Chancellor to accept the resignation of the Vice-Chancellor.
- (9) When the Vice-Chancellor is unable to exercise his functions and discharge his duties owing to absence, illness or any other cause or when the office of the Vice-Chancellor is temporarily vacant, it shall be competent for the Chancellor to appoint a person to be in charge Vice-Chancellor.
- (10) The Vice-Chancellor in-charge shall exercise the powers, Perform the functions and discharge the duties of the Vice-Chancellor until the Vice-Chancellor assumes the office or till a new Vice-Chancellor is appointed as the case may be.



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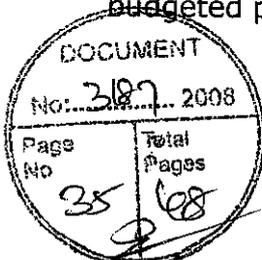
(11) The Vice-Chancellor shall not be removed from his office except by an order of the Chancellor passed on the ground of willful omission or refusal to carry out the provision of the Memorandum of Association, rules, Bye-laws and regulations of the University or abuse of the powers vested on him and after due enquiry ordered by the Chancellor by such a person or a committee appointed by the Chancellor in which the Vice-Chancellor may have an opportunity of making his representation against such removal.

b) Powers and Functions

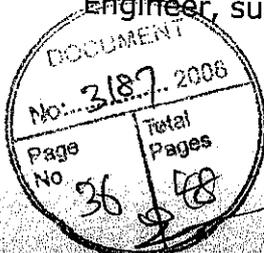
- (1) The Vice-Chancellor shall be the principal executive Officer of the University.
- (2) Without prejudice to the generality of the provision contained In Clause (1) above, the Vice-Chancellor shall,
 - i) exercise general supervision and control over the affairs of the University;
 - ii) ensure implementation of the decisions of the authorities of the University;
 - iii) be responsible for imparting of instruction and maintenance of discipline in the University, and
 - iv) exercise such other powers and perform such other duties as may be assigned to him under this MoA, Rules, Bye-laws or the Regulations or as may be delegated to him by the Board or the Chancellor, as the case may be.
- (3) Where any matter is of urgent nature requiring immediate action and the same cannot be immediately dealt with by the Chancellor or authority or body of the University empowered under this MoA to deal with it, the Vice-Chancellor may take such action as he may deem fit and shall forthwith report the action taken by him to the Chancellor or authority or body of the University who or which, in the ordinary course, would have dealt with the matter:
- (4) Provided that if such authority or other body is of the opinion that such action ought not have been taken by the Vice-Chancellor, it may refer the matter to the Chancellor who may either confirm the action taken by the Vice-Chancellor or annul the same or modify it in such manner as he thinks fit, and thereupon, it shall cease to have effect or, as the case may be, shall take effect in such modified form; so, however, such modification or annulment shall be without prejudice to the validity of anything previously done by or under the orders of the Vice-Chancellor.



- (5) where the exercise of the power by the Vice-Chancellor under Clause (3) above involves the appointment of any person, such appointment shall be confirmed by the competent authority empowered to approve such appointment, in accordance with the provisions of the MoA, Rules, Bye-laws and the regulations, not later than three months from the date of order of the Vice-Chancellor, otherwise the same shall cease to have effect on the expiration of a period of three months from, the date of order of the Vice-Chancellor.
- (6) He shall be entitled to be present at and address at any stage of any meeting of any authority of the University, but not to vote thereat, unless he is a member of that Authority.
- (7) It shall be the duty of the Vice-Chancellor to ensure that the Memorandum of Association, the Rules, Bye-laws and Regulations of the University are duly observed and implemented and he shall have all the necessary powers in the regard.
- (8) He shall have power to institute an enquiry in respect of any matter concerning the University.
- (9) He shall have power to constitute such ad-hoc committees as deemed necessary to help him in performance of his duties.
- (10) All powers relating to the proper maintenance and discipline of the University shall be vested in the Vice-Chancellor.
- (11) The Vice Chancellor may make such substitute arrangements as may be necessary when an officer is absent from duty on leave or for any other reason or whenever any post has not been filled up.
- (12) The Vice-Chancellor shall have power;
- i) to sanction annual increments and to confirm on the basis of satisfactory performance reports from authorities concerned.
 - ii) to withhold annual increments or confirmation of teachers and other employees of the University appointed by the Board of Management.
 - iii) to invite persons to deliver extension lectures and to sanction their remuneration and traveling allowance within the budgeted provision.



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- iv) to depute employees of the University to attend conferences or for any purpose connected with the University and to sanction their traveling allowances out of the approved budget from the savings; and to report the matter to the Board of Management.
 - v) to decide all matters relating to scholarships, fellowships and free- ships.
 - vi) to appoint visiting fellows, visiting professors, adjunct faculty etc., and to fix their remuneration.
 - vii) to delegate any of his duties and powers to a Committee or an Officer or a Member of the staff.
 - viii) to transfer members of the teaching staff from one Institute to another and from the teaching departments to and vice versa.
 - ix) to retire teachers and other employees of the University on attaining the age of superannuation and to sanction their Gratuity and / or Provident Fund in accordance with the rules in force.
 - x) to sanction the temporary transfer of amounts from one fund to another and report to the Board of Management.
 - xi) to sanction purchase of furniture and office equipment subject to the provision made in the budget.
 - xii) to sanction the installation of telephones and intercommunication apparatus at residences, offices and institutions of the University.
 - xiii) to rent buildings for the use of Institutes and Institution of the University and to execute Rental Deeds and payment of rents, subject to provisions in the budget and in accordance with the assessment of rent by the University Engineer.
 - xiv) to allot funds within the sanctioned grant, to members of the University as assistance towards publication of original work and charges for translation, compilation and revision of books.
 - xv) to accord permission to start urgent repairs to buildings in accordance with the estimates prepared by the University Engineer, subject to the provision in the budget.



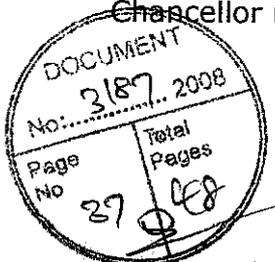
xvi) to sanction expenditure for purchase of any machinery, equipment or apparatus, subject to the procedure laid down by the Board of Management.

xvii) to exercise all other powers as may be delegated to him by the Board of Management.

xviii) to have the power to re-delegate some of his powers to any of his subordinate officers.

iii. Pro Vice-Chancellor

- (1) The Board of Management on the recommendations of the Chancellor may appoint one or more Pro-Vice Chancellors in such manner and on such terms and conditions as may be prescribed. Every pro-Vice Chancellor shall hold the office for a period of not more than two years.
- (2) The Pro-Vice Chancellor shall exercise such powers and perform such duties and functions in regard to the matters which may be entrusted or delegated to him by the Board and the Vice-Chancellor, in addition to his academic duties.
- (3) Where the Vice Chancellor is the Chairman of any Body or Committee of the University and he is absent for any reason whatsoever from any meeting of such Body or Committee, the senior most Pro-Vice Chancellor shall preside over such meetings except in the case of Selection Committee.
- (4) The Pro-Vice Chancellor on being authorized by the Vice Chancellor in that he be entitled to be present at and to address any meeting of any Authority, Body or Committee of the University but shall not be entitled to vote thereat unless he shall be a member of that Committee, Body or Authority.
- (5) The Vice Chancellor may, however, suo-moto or otherwise revise, amend, alter or annul any order or action taken by the Pro-Vice Chancellor, recoding reasons thereof.
- (6) The Pro-Vice Chancellor may resign his office by submitting a letter to that effect to the Chancellor. It shall be competent for the Chancellor to accept the resignation of the Pro Vice-Chancellor. However, the Board of Management shall have power on the recommendation of the Vice Chancellor, to relieve him of the duties and to transfer him to his original position, before the completion of the term.
- (7) When the office of the Pro - Vice Chancellor is vacant or when the Pro - Vice Chancellor is by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of his office shall be performed by such person as the Chancellor may appoint for this purpose.



(8) The in-charge Pro Vice-Chancellor shall exercise the powers, perform the functions and discharge the duties of the Pro Vice-Chancellor until the Pro Vice-Chancellor assumes the office or as the case may be till the new Pro Vice-Chancellor is appointed.

(9) When the post of Pro Vice-Chancellor is permanently vacant either by resignation or otherwise, the vacancy shall be filled by the Board of Management by appointing another person as Pro Vice-Chancellor, and the Pro Vice-Chancellor so appointed shall hold the office for a full term of two years.

iv. REGISTRAR

(1) The Registrar shall be a whole-time salaried officer of the University and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following:-

- i) Vice-Chancellor - Chairman
- ii) One nominee of the Chancellor of the University - Member
- iii) One nominee of the Board of Management - Member
- iv) One expert appointed by the Board of Management who is not an employee of the University - Member

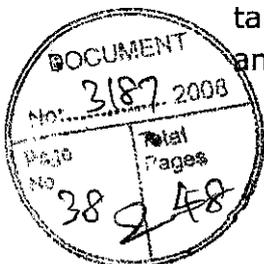
(2) The emoluments and other terms and conditions of service of the Registrar shall be as may be prescribed.

(3) When the office of the Registrar is vacant or when the Registrar is absent by illness or any other reason the duties and functions of the Registrar shall be performed by such other person as the Chancellor may appoint for the purpose.

(4) The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council and the Planning and Monitoring Board.

(5) The Registrar shall be directly responsible to the Vice-Chancellor of the University.

(6) The Registrar may by a letter under his hand addressed to the Vice-Chancellor, resign the office. The resignation shall be delivered to the Vice-Chancellor ordinarily 90 days prior to the date on which he wishes to be relieved of his office, but the Vice-Chancellor may relieve him earlier and the resignation shall take effect from the date of relief, and inform the Chancellor and the Board of Management.

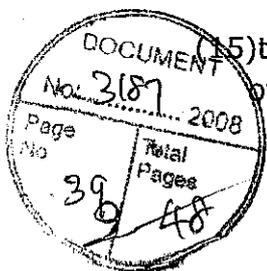



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b) Powers and Functions

The following shall be the duties of the Registrar:

- (1) to be the custodian of the records, funds, and the Common Seal of the University and such other property of the University as the Board of Management / Vice-Chancellor may commit to his charge.
- (2) to conduct the official correspondence on behalf of the authorities of the University.
- (3) to issue notices convening meetings of the authorities of the University and all committees and sub-committees appointed by any of these authorities.
- (4) to keep the minutes of the meetings of all the authorities of the University and of all the committees and sub-committees appointed by any of these authorities.
- (5) to make arrangements for and supervise the examinations conducted by the University.
- (6) to represent the University in suits or proceeding by or against the University, sign powers of attorney and perform pleadings or depute his representatives for this purpose.
- (7) to enter into agreements, sign documents and authenticate records on behalf of the University.
- (8) to hold in special custody books and documents of the University.
- (9) to safeguard and maintain the buildings, gardens, offices, canteens, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the University.
- (10) to receive all payments to the University, which shall be credited under proper heads of accounts.
- (11) to make all authorized payments including fees, salaries and allowances etc.
- (12) to take disciplinary action against the employees under his control.
- (13) to maintain general discipline of the University office.
- (14) to maintain a Register of all Degrees and Diplomas conferred by the University.
- (15) to prepare financial estimates and annual accounts with the help of the Finance Officer.



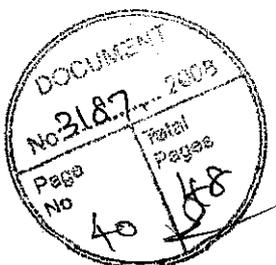
- (16) to act as a custodian of all movable, immovable and intellectual properties of the University including all valuable securities, grants, title-deeds, patents, copyrights and cash of the University.
- (17) to realize and receive all grants or other moneys due to the University from any source. He shall give receipts of the charge to all payments to the University.
- (18) to perform such other duties as may be specified in the Rules, By-laws and Regulations or as may be specified by the Board of Management or the Vice-Chancellor from time to time.

v. Deans/ Director/ Principal

The Dean/ Director/ Principal for each faculty/ institute/college shall be appointed by the Board of Management as per the By-laws.

vi. Controller of Examinations

- (1) The Controller of Examinations shall be whole-time salaried officer of the Institution and shall be appointed by the Board of Management on the recommendation of the Selection Committee Consisting of the following
- | | |
|---|------------|
| i) Vice-Chancellor | - Chairman |
| ii) One nominee of the Chancellor of the University. | - Member |
| iii) One nominee of the Board of Management | - Member |
| iv) One expert appointed by the Board of Management who is not an employee of the University. | - Member |
- (2) The emoluments and other terms and conditions of service of the Controller of Examinations shall be as may be prescribed.
- (3) The Controller of Examinations shall assist the Registrar in matters concerned with examinations.
- (4) The following shall be the duties of the Controller of Examinations:
- i) To make arrangements and supervise the examinations conducted by the University.




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ii) To declare the results of the Examinations conducted

iii) To perform such other duties as may be specified in the Rules, By-laws and Regulations.

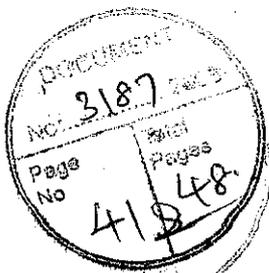
vi. FINANCE OFFICER

- (1) The Finance Officer shall be a whole-time salaried officer of the University and shall be appointed by the Board of Management, preferably on deputation from a panel of names submitted by the State Government/Central Government.
- (2) The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed.
- (3) The Finance Officer shall work under the supervision of the Vice-chancellor and is accountable to the Board of Management through the Vice-Chancellor.
- (4) He would be a Member of the Finance Committee. He shall be present at the meetings of the Finance Committee and participate in the discussions.
- (5) He will work under the administrative control of the Registrar.
- (6) He would be an advisor to the University on financial matters.

b) Powers and Functions

The following shall be the powers and functions of the Finance Officer:

- (1) He shall be the Head of the Finance Branch.
- (2) Subject to the control of the Board of Management to manage property and investments of the University, he shall be responsible for the preparation of annual estimates and statements of account for submission to the Finance Committee and the Board of Management.
- (3) He shall assist the Vice Chancellor and the Registrar in management of the funds of the University.
- (4) He shall be overall responsible for the proper maintenance of the accounts of the University.
- (5) He shall advise the University on all matters relating to Income and expenditure.




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11. Head of the Department

There shall be a head of the department for each of the departments in the University who shall be appointed by the Vice-Chancellor from amongst the professors of the department.

Provided that if there is no professor in the department the Vice Chancellor may appoint a reader as head of the department.

The term of appointment of the head of the department shall normally be three years and he shall be eligible for reappointment.

12. Seniority list

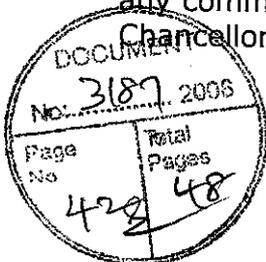
- (1) Whenever in accordance with these rules any person is to hold an office or to be a member of an authority of the University by rotation according to seniority, such seniority shall be determined according to the length of the continuous service of such person in grade and in accordance with such other principles as the Board of Management may from time to time prescribe.
- (2) It shall be the duty of the Registrar to prepare and maintain in respect of each clause of persons to whom the provisions of these rules apply, a complete and up to date seniority list in accordance with the provisions of the foregoing clause.
- (3) If two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons is in doubt, the registrar may on his own notion and shall at the request of any such person submit the matter to the Board of Management whose decision shall be final.

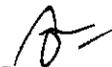
13. Delegation of powers

Subject to the provisions of these rules and Bye-laws any officer or authority of the University may delegate his or its power to any other or authority or person under their respective control and subject to the conditions that the overall responsibility for exercise of the powers so delegated shall continue to rest in the officer or authority delegating powers.

14. Dispute as to Membership

If any question arises, whether any person has been duly elected or appointed as or is entitled to be a member of any authority or any committee to the University, the matter shall be referred to the Chancellor of the University, whose decision thereon shall be final.



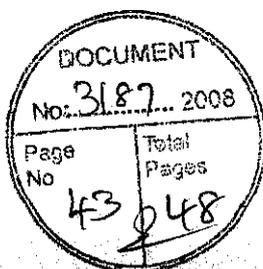

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15. Right of Central Government to inspect the University

- (1) The Government of India, shall have the right to cause an inspection to be made by such person or persons as it may direct, of the University, its buildings, fixtures and fittings, laboratories, and equipment as also examinations, teaching and other work carried on or done by the University and, if necessary to cause and inquiry to be made in respect of any matter connected with the administration or finances of the University.
- (2) The Government of India, shall, in every case, give notice to the University of its intention to cause an inspection or inquiry to be made and on receipt of such a notice the University shall have the right to make such representations to the Government of India as it may consider necessary.
- (3) Where an inspection or inquiry has been caused to be made by the Government of India the University shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.
- (4) The Government of India may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the University to the Vice-Chancellor of the University who shall communicate the same to the Board of Management.
- (5) The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the University and communicate to the government of India the action, if any which it proposes to take or has taken upon the result of such inspection or inquiry.
- (6) Where the Board of Management does not within a reasonable time, take any action to the satisfaction of the Government of India, the Government of India may after giving due consideration to the explanation furnished or representation made by the Board of Management to it, issue such directions as it may think fit and the Board of Management shall comply with such directions.

16. Review of the academic activities of the University

The functions of the University shall be reviewed after a period of every FIVE years or even earlier, if necessary, by a committee appointed by the University Grants Commission.




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The report of the committee shall be considered by the Commission. In the event of an adverse appraisal of the University the Commission shall direct the University to take immediate remedial measures. In the event of non-compliance of the Commissions directions within the specified period as determined by the UGC in this respect, the Commission shall have the right to recommend to the Government of India for the revocation of the notification issued earlier declaring an University as deemed to be University.

17. Resignation

Any member other than an ex-officio member of any authority may resign by letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the Chancellor.

18. Acting chairman of the meetings

Where no provision is made for a Chairman to preside over a meeting of an authority of the University or any committee of such authority, or if the Chairman so provided is absent, the members shall select one from amongst themselves to preside at such meetings.

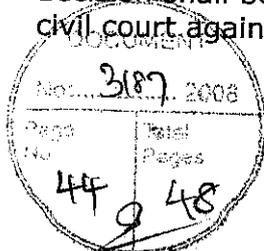
19. Validation of certain acts decisions

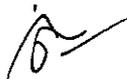
No act or proceedings of any authority or any body or any committee of the University shall be invalid merely by reason of;

- (1) any vacancy therein or any defect in the constitution thereof, or
- (2) any defect in the nomination of appointment of a person acting as a Member thereof, or
- (3) any irregularity in its procedure not affecting the merits of the case.

20. Disqualification

- (1) A person shall be disqualified for having chosen as and for being a member of any of the authorities of the University.
 - (i) If he is of unsound mind or is deaf or mute
 - (ii) If he is an undercharged insolvent
 - (iii) If he has been convicted by a court of law of an offence involving moral turpitude.
- (2) If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the Chancellor and his/her decision shall be final and no suit or proceeding shall lie in any civil court against such decision.




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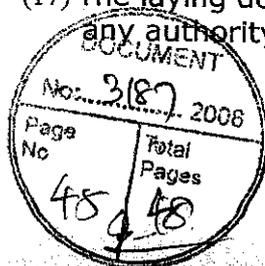
21. Filling of casual vacancies

Casual vacancies among the members (other than ex-officio members of any authority or any other committee of the University) shall be filled as soon as it may be convenient by the person or the authority who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or committee for the residual term for which the person whose place he fills would have been a member.

22. Bye-laws

Subject to the provisions of the Memorandum of Association and the Rules and Bye-laws, the Board of Management shall in addition to all the powers vested in it have the power to frame Bye-laws which may provide for all or any of the following matters.

- (1) Establishment of departments of teaching and halls of residence.
- (2) The admission of students to the University and their enrolment as such.
- (3) The courses of study to be laid down for all degrees, diplomas and certificates of the University.
- (4) The grant of academic awards (such as degrees and diplomas) and distinctions.
- (5) The fees to be charged for courses of study in the University and for admission to the examination, degrees, diplomas and certificates of the University.
- (6) The institution of and prescription of the conditions of the award of fellowships, scholarships, studentship, medals and prizes.
- (7) The conduct of examinations, appointment of examiners and approval and publication of results thereof.
- (8) The maintenance of discipline among the students.
- (9) The maintenance of discipline among the employees of the University.
- (10) The conditions of residence and health of students of the University.
- (11) The classification, emoluments, method of appointment, and the determination of the terms and conditions of service of the teaching staff of the University.
- (12) The constitution of pension, provident fund, insurance etc. for the benefit of the officers teachers, academic staff and the other staff of the University.
- (13) The establishment of special centers;
- (14) The creation composition and functions of any committees or body, which is considered necessary for the work of the University.
- (15) The preparation and submission of budget estimates.
- (16) The procedure for convening of meeting of any authority or committee.
- (17) The laying down of procedures to be observed at any meeting of any authority or any committees;




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(19) All other matters which by this MoA or the Rules may be provided for by the Bye-laws provided that no Bye-laws shall be made affecting the condition of residence, health of disciplines of student admission or enrolment of students, mode of appointment or duties of examiners or the conduct or standard of examinations or any course of study without consulting the Academic Council.

23. Interpretation clause

In the event of conflict of opinion with regard to interpretation of the Memorandum of Association or the Rules and Bye-laws the opinion of the UGC shall be final.

24. Income and property of the University to be utilized for its objects only

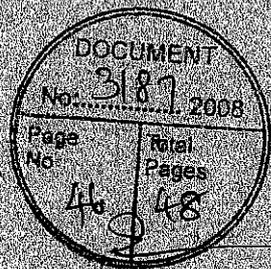
The income and property of the University howsoever derived shall be utilized solely for promoting the objects of the University as set out in this Memorandum of Association.

25. Bar on payment of transferring of the income and property of the University by way of profit

No portion of the income and property of the University shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the University or to any of them or any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith or remuneration to any member thereof or other person as consideration for any service rendered to the University or for traveling or other allowances and such other charges. In the amendment of Trust there is no immovable property involved.

26. Adjustment of income and property on dissolution of the University

After, on the winding up or dissolution of the University there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the University or any of them but shall be transferred to the University (St. Peter's Institute of Higher Education and Research Trust) or other bodies in consultation with the agencies concerned who have helped in creation of those assets.




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27. Legal proceedings

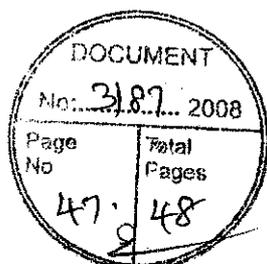
- (1) In case of legal proceeding the person in whose name the University may sue or be sued shall be the Registrar.
- (2) No suit or legal proceedings shall lie against the Central Government or University Grants Commission or the University or an officer of the University or a member of the authority of the University in respect of anything done or purported of intended to be done in pursuance or any article of Memorandum of Association or the Rules or Bye-laws made thereunder.

28. Alteration amendments and additions in the rules

The Rules and Bye-laws of the University may be altered, amended and added to be the Board of Management in accordance with the provision of the Trust Act, as in force for the time being providing any such alterations, amendments and addition in the rules of the University shall become effective only after the receipt of concurrence of the Government of India.

29. Funds accounts, audits and annual reports

- (i) The funds of the Trust shall be utilized solely for the purpose of the Trust. The accounts of the University shall be maintained in the name of the University and not in the name of the Trust.
- (ii) Whether financing or sponsoring the University or not. The accounts of the University shall be kept in such forms as may be laid down by the Board of Management and shall conform to the rules, if any, prescribed by the University Grants Commission / the Government of India. The accounts of the University will be open to examination by the Comptroller and Auditor General of the Government of India.
- (iii) All funds belonging to the University or under the control of the Board of Management shall be shown separately in the accounts of the University.
- (iv) Annual Reports and the Audit Reports shall be submitted to the Government of India within nine months of the closure of the accounting year for the purpose of being laid down on the table of the Parliament.




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(v) The accounts of income and expenditure as also the annual financial statement and annual accounts shall be audited by the Comptroller and Auditor General of India through the Accountant General of the State.

In witness whereof **Dr. Mrs. T. Banumathi**, the Managing Trustee, Chairman of the Board of Management and the Chancellor of the University hereby puts her hand on the day and date first above mentioned.

Dr. (Mrs) T. Banumathi
(Managing Trustee)

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Chennai - 600 008.

Witness:

1.

Dr. K.S.K. VELMANI
S/o K.S. KUMARASAMY GOUNDER
30, Jain Nagar II Main Road
Arumbakkam, Chennai - 600 106

2.

K.B. Sasindran S/o K. Basheer
3/4 Kanni St, Palayam Nagar Che. 87

Drawn by

(Self)

