

Criterion VI Governance, Leadership & Management

Criterion VI: Governance, Leadership and Management

St.Peter's University has been established with a broad vision and definite mission. Effective learning with participative management has been the driving force for the growth of the university. Steps are being taken regularly to ensure quality in both the academic and administrative setup of the university. Further quality checks in the form of staff appraisal, academic audits, ISO audits with ISO9001-2008 Quality management system are in place. An Internal Quality Assurance Cell has also been set up which helps in monitoring and achieving the quality objectives of the University.

6.1. Institutional Vision and Leadership

6.1.1. State the Vision and Mission of the University

VISION

To achieve Academic Excellence in Engineering & Technology and Science through Teaching, Research and Extension to Society.

MISSION

By Generating, Preserving and Disseminating Knowledge through Rigorous Academic Study, Inquisitiveness to Understand and Explore Nature and Entrepreneurship with Creativity and Innovation.

QUALITY POLICY

The quality policy of our Institution for following the ISO 9001:2008 Quality Management System is

“We, at St.Peter's University, are committed to impart quality education and research in the fields of Medical Sciences, Engineering, Technology, Science and Humanities, Arts and Management to develop the students as competent citizens with a spirit to serve the nation by continually improving our services”.

6.1.2. Does the mission statement define the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, the institution's tradition and value orientations, its vision for the future, etc.?

Yes. The mission statement of St.Peter's University defines the distinctive characteristics of addressing the needs of the society. The University makes a lot of effort to educate the student community in various disciplines as per the latest trends and needs of the society. The curricula have been designed to ensure that the students have good human values and professional ethics to become successful engineers and entrepreneurs. The University has given emphasis on quality teaching, research and extension programmes such as NSS and YRC. The University aims to ensure character building and provide value oriented programs to mould the students and to help them in becoming responsible citizens.

6.1.3. How is the leadership involved?

a) In ensuring the organization's management system development, implementation and continuous improvement?

The leadership is actively involved in ensuring continuous improvement in the organization's management system development and implementation. The leadership takes all efforts to realize the goal of achieving the vision and mission of the University. The Vice-Chancellor, along with the Board of Management, Academic Council and Finance Committee are responsible for developing, implementing and improving participatory and decentralized management systems.

The leadership aims to achieve high academic standards, high quality research and industry interaction to achieve excellence in knowledge generation, human resource and societal development.

This is achieved by introducing innovative teaching methods, introducing new courses in the emerging areas, setting up of centre's of excellence, encouraging publications, organizing national and international conferences, industry institute interaction, for the enhancement of quality for continuous improvement.

b) In interacting with its stakeholders?

The leadership takes many efforts to interact with its stakeholders namely the University faculty, academic experts, alumni as well as experts of industry by giving them representation in the academic bodies like the Board of Studies and the Academic Council. This participative management helps the university leadership to interact with all stakeholders to help identify and promote the organizational needs of the University. Feedback from students and parents are obtained by the top management.

c) In reinforcing a culture of excellence?

The leadership takes efforts to reinforce a culture of excellence in all academic, research and administrative matters. Weekly meetings are organized regularly by the Vice Chancellor with all heads of the departments to strive hard to maintain quality and make the University a centre for excellence.

Thrust areas and emerging areas have been identified and various initiatives are taken to create centre's in those areas for motivating students, faculty and research scholars to work in such areas, introduce new courses and take up innovative research. Initiatives taken so far include Centre for disaster management, Centre for Nanotechnology, Centre for advanced materials, Central Instrumentation facility and Sophisticated Analytical Instrumentation Facility (SAIF). TBI and MSME have been established for promoting technology and entrepreneurship development. These centre's have benefitted students, faculty and research scholars and introduced the culture of excellence.

Applications have also been sent to MHRD for approval of Centre's of Excellence in the following areas namely, disaster management, Centre for Nanotechnology, Disaster management, Nanotechnology, Solar energy and Super capacitors. If approved, these facilities will give tremendous impetus for furthering the objectives of the university in providing all the support to students and faculty for innovation and creativity.

d) In identifying organizational needs and striving to fulfill them?

The university takes many efforts to identify the organizational needs in teaching learning, research and infrastructure. Departments have been provided with internet facilities to enrich teaching - learning activities. EDUSAT link and NPTEL material are made available for the benefit of students and faculty. Seminar halls with LCD projectors are available in each block. Green campus initiatives, adequate teaching and non- teaching staff, campus development activities, placement cell programmes etc. are duly carried out to fulfill the needs of the institutional growth and development.

6.1.4. Were any of the top leadership positions of the university vacant for more than a year? If so, state the reasons.

The University ensures that the top leadership positions are not kept vacant. All positions in various statutory bodies are filled including the academic bodies.

6.1.5. Does the University ensure that all positions in its various statutory bodies are filled and meetings conducted regularly?

Yes. The University ensures that all positions in its various statutory bodies are filled as per the University MOA and statutes. The meetings of the statutory bodies are conducted as per the statutes regularly to take decisions and implement the resolutions to achieve the goals of the University.

6.1.6. Does the University promote a culture of participative management? If yes, indicate the levels of participative management.

Yes. The University promotes the culture of participative management. Participative management is done by involving faculty in various academic, research and administrative committees. Faculty are given due representation in various committees like Anti Ragging, Sexual harassment etc which are constituted to ensure participatory management. Students opinions are elicited in the class committee meetings by the faculty which are informed to the faculty in the Heads of Department meetings.

Weekly meetings are conducted by VC with all HoDs. Similarly, HoDs conduct weekly meetings with their entire faculty. VC also has interaction meetings with students and faculty to motivate and advise them to excel in their activities. Director Academic interacts with the Heads of Departments, faculty and students in all academic matters. Dean Students interacts with students and counsels them in solving any problems. Thus interaction is complete, and ensures participatory and involvement at all levels.

6.1.7. Give details of the academic and administrative leadership provided by the University to its affiliated colleges and the support and encouragement given to them to become autonomous.

St.Peter's University does not have affiliated colleges.

6.1.8. Have any provisions been incorporated / introduced in the University Act and Statutes to provide for conferment of degrees by autonomous colleges?

Not Applicable.

6.1.9. How does the University groom leadership at various levels? Give details.

The University promotes the culture of participation by involving faculty at its grass root levels, which can be evidenced from the adequate representations given to teachers and students to promote participatory management. The University takes efforts to groom the leadership from the top to the bottom. The University delegates and decentralizes academic work among the faculty. Leadership is groomed through decentralization. Autonomy is given to the heads of departments in all matters of academics. Students are given responsibilities by giving them representation in various student centric committees like Anti-ragging committee, women harassment committee, NSS, YRC etc. Students are groomed to master the organizational skills by enlisting student volunteers in seminars, conferences, workshops etc.

6.1.10. Has the University evolved a knowledge management strategy? If yes, give details.

Yes, the University has evolved a knowledge management strategy. Knowledge management is carried out through Centralized Data Centre, Intellectual Property Rights cell and the Industry institution interaction cell. MoUs have also been signed with various organizations which helps the students and faculty in various activities such as inplant training, industrial visits, research and consultancy. The IQAC cell of the university helps in conducting the academic audits periodically. These have benefitted the university in improving the number of publications and research output.

6.1.11. How the following values are reflected in the functioning of the university?

- Contributing to national development
- Fostering global competencies among students
- Inculcating a sound value system among students
- Promoting use of technology
- Quest for excellence

a. Contributing to National Development

The vision of the University is to achieve academic excellence in engineering, technology and science, which will contribute a lot to the development of the nation. MoUs with industries to take up joint programmes, solve industrial problems and train students in industrial environment.

National mission and national priorities / goals announced by the Government are informed to the departments. Students and faculty are motivated to contribute towards meeting the national objectives.

b. Fostering global competencies among students

St.Peter's University has taken several initiatives to foster global competencies among students. The curricula are updated as and when necessary, to help the students face global challenges. Students are briefed about the current global scenario for pursuing higher education. The Placement Cell counsels the students and conducts various training programmes by inviting eminent personalities to foster talents required to challenge global competence among students.

Some of the initiatives taken by the University to make the students employable include exposing students to global requirements during international conferences where the students interact with international experts. Counseling to the students is provided regarding higher education and research. The university also provides training to students for improving communication skills, soft skills and analytical skills. The students are also assisted for undergoing internship / inplant training to gain hands on experience.

c. Inculcating a sound value system among students

The university takes efforts to inculcate moral and ethical values among students. Yoga and Meditation are some of the programmes offered to inculcate sound values in the minds of students.

d. Promoting use of technology

The University has internet connectivity with a speed of **1Gbps** provided by MHRD under NMEICT Programme through National Knowledge Network (NKN) and BSNL. All the departments of the University have computer laboratories with internet facilities. The language lab acts as a platform for learning and practicing language skills through interactive lessons and communicative mode of teaching. The University library services are automated through the use of standard library software package called "AutoLib". The circulation service is fully computerized and all the documents are bar-coded. INFLIBNET and DELNET are the resource sharing networks which St.Peter's University is currently using.

CCTV cameras have been installed in hostels to monitor the movement of unwanted persons for security reasons. Biometric system is being introduced for time management of staff.

e. Quest for excellence

The University has signed MoUs in its quest for excellence. These MoUs with various agencies helps the university to pursue the goal of potential for excellence in emerging areas. Centres of

Excellence have been started in major thrust areas. The University also promotes excellence by setting quality benchmarks for each department through academic audit and ISO audit. Students and faculty are motivated to take up innovative projects, which are beneficial to the industry and the society.

6.2. Strategy Development and Deployment

6.2.1. Does the University have a perspective plan for development? If yes, what aspects are considered in the development of policies and strategies?

- **Vision and Mission**
- **Teaching and Learning for academic excellence**
- **High quality Research and Development with emphasis on thrust / emerging areas.**
- **Human Resource Planning and Development to have high quality and dedicated faculty**
- **Industry interaction**
- **Technology and Entrepreneurship development**
- **Consultancy and extension activities.**

Yes, The University has a perspective plan for development in all aspects based on the vision and mission of the university. The university has been constantly developing the infrastructure which helps in the improving the quality of teaching learning process. The syllabus is also periodically revised to keep the students abreast with the latest developments. The research committee constantly takes efforts to improve the quality of research by motivating faculty members to apply for projects. Centres of Excellence have been set up in the thrust areas such as Disaster Management, Advanced Materials and Nanotechnology Memorandum of Understanding with leading institutes like Ambatur Industrial Manufacturing Association, Structural Engineering Research Laboratory helps in a lot of Industry and Research interaction. Significant efforts have been taken to establish the Technology Business Incubator along with the Department of Science & Technology to the tune of Rs. 4 crores. A MSME Business Incubator has also been set up which funds projects to the tune of Rs 51.552 Lakhs. Consultancy activities are also being carried out and a sum of Rs 4.64,848/- has been generated so far.

6.2.2. Describe the University's internal organizational structure and decision making processes and their effectiveness.

Vice Chancellor is the Head of the University. The Registrar, Deans and Director Academic assists the Vice Chancellor in the academic and administrative management of the University. The Controller of Examinations conducts the examinations as per the rules, regulations and statutes. The Finance committee, which is the statutory body on matters concerning the finance of the University, is responsible for preparing the University Annual Budget for the approval of the Board of Management. All the income and expenditures of the University is maintained as per the statutes and audited by a Chartered Accountant. Various committees have been constituted for effective implementation and monitoring of various activities to achieve the best performance in all spheres.

6.2.3. Does the University have a formal policy to ensure quality? How is it designed, driven, deployed and reviewed?

The University has a formal policy to ensure quality. The Vice-Chancellor along with the HODs and the Finance division does internal coordination and monitoring through weekly reviews. The Academic council, which takes decision on academic matters, meets twice a year. The Finance Committee meets as frequently as required with a minimum of at least two meetings annually. The University's prime policy is to ensure quality in all spheres by providing transparency in its operations by reviewing the performance through academic audit. It reviews the quality policies based on feedback for better performance.

The University has been implementing Quality Management System as per ISO 9001 -2008 standards since 2008. Certified by TUV SUD, the institution has framed Quality Policy, which is being followed by all the departments. The faculty has been trained for conducting internal audits periodically. Surveillance audit is conducted by certifying agency every year.

The University has also been implementing Internal Quality Assurance System (IQAS) from 2013. Internal Quality Assurance Cell (IQAC) has been constituted which meets periodically and recommends appropriate action for continuous improvement of quality and achieving academic excellence. Mechanisms like academic auditing have been implemented. The University adopts quality management strategies in all academic and administrative aspects. Participatory approach is followed in management and implementation of quality system. The Quality Management System of ISO 9001-2008 plays a complimentary role to IQAS.

6.2.4. Does the university encourage its academic departments to function independently and autonomously and how does it ensure accountability?

Yes, the University encourages its academic departments to function independently and with autonomy. The head of the department is responsible for all the academic matters pertaining to the department. Director Academic helps the departments in academic matters. Dean Students assists the departments on student's disciplinary issues. At the beginning of each financial year, fund is allocated based on the approved budget of the University. This enables the departments to utilize the funds effectively for achieving stipulated goals, which are in line with the overall objectives of the University. Director Academic, Dean (R&D) and the Vice Chancellor act as motivators and facilitators to achieve best performances by the department.

6.2.5. During the last four years, have there been any instances of court cases filed by and against the institute? What were the critical issues and verdicts of the courts on these issues?

No

6.2.6. How does the University ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder-relationship?

Dean (Students) handles all student grievances and make efforts to counsel and solve them by meeting and interacting with the students regularly. Proper and congenial environment is created with virtually no grievances.

Complaints of the students and staff can be addressed directly to the Vice Chancellor by email. A student's grievance box is also provided. The grievances are attended to in a time bound manner through the student's grievance cell.

6.2.7. Does the University have a mechanism for analyzing student feedback on institutional performance? If yes, what was the institutional response?

Yes, the university has a mechanism for analyzing student feedback. The heads of departments obtain the feedback from students on all courses for each semester. A questionnaire has been prepared which is given to the students at the end of the semester. The student's feedback gives a rating of the faculty and other criteria, which is scrutinized by the head of the department and the IQAC. Based on the feedback, suitable measures are suggested to the department and the Director Academic to implement them.

6.2.8. Does the University conduct performance audit of the various Departments?

Yes. Performance audit is carried out for every department by internal auditors and certifying agency as ISO 9001 – 2008 Quality Management System. Management Review Committee reviews these audits. Appropriate action is recommended for implementation, wherever required. The certifying agencies conduct a surveillance audit every year and certification audit every three years.

Academic audit of the departments is also conducted with respect to various performance criteria after implementation of IQAC. These are analyzed by IQAC and action is recommended for remedial action for shortcomings wherever required.

6.2.9. What mechanisms have been evolved by the University to identify the developmental needs of its affiliated institutions?

St. Peter's University does not have affiliated institutions.

6.2.10. Does the University have a vibrant College Development Council (CDC) / Board of College and University Development (BCUD)? If yes, detail its structure, functions and achievements.

Yes. The University functions effectively to cater to the developmental need of the University through the planning committee and is supported by the following committees.

Board of Studies
Academic Council
Finance Committee
Board of Management
Sports Committee
Cultural Committee
Library Committee

6.3. Faculty Empowerment Strategies

6.3.1. What efforts have been made to enhance the professional development of teaching and non-teaching staff?

The University understands that faculty is the backbone of any institution. The university takes many efforts to make the faculty competent. Faculty is motivated to undergo orientation and refresher courses. Seminars, National and International Conferences and

Workshops are organized in the university regularly by the departments. Teachers are given on duty to participate in various conferences, faculty development programmes and workshops. They are encouraged to apply for research projects. Library and internet facilities are available for their academic enrichment of the faculty and the students.

Centre for Staff Development arranges periodical lectures for the development of the faculty and the non-teaching staff. In addition, guest lectures and special lectures are arranged.

6.3.2. What is the outcome of the review of various appraisal methods used by the University? List the important decisions.

The University collects feedback from the students about the teaching learning process. The heads of departments and the Internal Quality Assurance Cell (IQAC) evaluate the feedback. The faculty also has to submit self-appraisal form at the end of every academic year, which is analyzed by the Vice Chancellor and the Director (Academic). Shortcomings, if any, are informed to the faculty. The IQAC's recommendation helps for faculty promotion, career advancement and to identify the strength and weakness of the teaching faculty. The academic audit's report helps the University in improving the teaching methodology and in updating the curricula periodically.

The above methods have helped in improving academic performance, research output and industry interaction.

6.3.3. What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have benefitted from these schemes in the last four years? Give details.

Transport facilities for teaching and non-teaching staff are provided at free of cost. Schemes like contributory Provident Fund and ESI health scheme are provided to the eligible sections of the teaching and non-teaching staff. Further, admission to the wards of the faculty and staff are provided.

6.3.4. What are the measures taken by the University for attracting and retaining eminent faculty?

The eminent faculty is duly recognized for their services. Additional infrastructure facilities are provided to develop laboratory/research facility. The University employs the following measures to retain eminent faculty.

- By giving full academic and financial autonomy to the principal investigators of research projects.
- By encouraging faculty to serve in various academic and administrative committees in and outside the University.
- By motivating faculty to obtain higher qualification and rewarding with higher emoluments.
- By motivating faculty to apply and get Award from various agencies.

Due to these infrastructure facilities, welfare measures; and opportunity for professional development, the university is able to attract and retain eminent faculty from across the country.

6.3.5. Has the University conducted a gender audit during the last four years? If yes, mention a few salient findings.

The University has organized various programmes for women. Anti sexual harassment cell and woman welfare centre help the girl students and faculty and due care has been taken to avert untoward incidents. The University has not received any single complaint on sexual harassment. The distribution of Male and Female faculty strength is as shown in table.

Table 6.1 Gender-wise distribution of teaching and non-teaching staff

S.No.	Teaching		Non-Teaching	
	Male	Female	Male	Female
1	101	63	66	44
Total	164		110	

Table 6.2 Gender composition of Ph.D. research scholars

S.No.	Year	Male	Female
1.	2010 - 2015	96	62

6.3.6. Does the University conduct any gender sensitization programmes for its faculty?

Yes, the University conducts programmes for gender sensitization. They have organized guest lectures, women's day programmes etc, on issues related to women empowerment and development.

6.3.7. What is the impact of the University's Academic Staff College Programmes in enhancing the competencies of the University faculty?

St. Peter's University has no academic staff college. The Centre for Staff Development organizes lectures to improve the competency level of the faculty members. The faculty are encouraged to attend various faculty development programmes, seminars, workshops and conferences to update their knowledge in their discipline and in general. This has motivated and enhanced the competencies of the university faculty.

6.4. Financial Management and Resource Mobilization

6.4.1. What is the institutional mechanism available to monitor the effective and efficient use of financial resources?

The University has an efficient budgeting mechanism to monitor the effective and efficient use of financial resources. The University prepares a budgetary draft based on the requirements of the academic departments and placed in the Finance Committee for its recommendation. Then, the draft budget is placed before the Finance Committee and Board of Management for approval. The execution of the budget is done as per the statutes.

The University mobilizes the resources through Students fees and research project grants generated by the faculty from funding agencies. The Finance officer monitors the income and expenditure of the University. The income and expenditure are audited every financial year by a Chartered Accountant as per the UGC guidelines. A copy is submitted to UGC.

6.4.2. Does the University have a mechanism for internal and external audit? Give details.

Yes. The University has a mechanism for internal and external audit. The University's budget is submitted to scrutiny by internal audit. The finance section of the University does the internal audit of all the expenditures made by the various sections of the University and academic Departments. The internal auditor scrutinizes the University financial aspects of the university every year. The main scope of the

internal audit is to find out the defects and rectify them at the earlier stage and to set the guidance to follow in future. Books of accounts of the university will be submitted to the external auditor. Then, the accounts are externally audited by a Chartered Accountant as per the requirement of UGC and the returns are filed to the Income Tax department as per the Trust Act. A copy of the audited statement, which has been filed to the Income Tax department, is sent to UGC regularly.

6.4.3. Are the institutions accounts been audited regularly? Have there been any major audit objections, if so, how they addressed ?

Yes, the accounts have been audited regularly. There have been no audit objections so far and the accounts are filed to Income Tax Department as per the Trust Act.

6.4.4. Provide the audited income and expenditure statement of academic and administrative activities of the last four years

2014

St Peter's Institute of Higher Education and Research Income & Expenditure Account for the year ended 31st March 2014			
Particular	Sch.No	Amount Rs.	Amount Rs.
Income			
Tuition Fee Receipts	08		153,377,102
Hostel and Mess Fee Receipts	09		6,172,235
Miscellaneous Income	10		2,793,891
Interest Income			
- Fixed Deposits			82,950,332
Exam Fee Receipts			7,595,360
Alumni Receipts			104,210
TBI Income			285,460
Transport Fees Receipts			3,696,000
			256,974,590

Prepared from the books of account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.,
Chartered Accountants

[Signature] Trustee *[Signature]* Trustee *[Signature]* Partner

Place: Chennai
Date: 20th September 2014

St.Peter's Institute of Higher Education and Research

**St Peter's Institute of Higher Education and Research
Income & Expenditure Account for the year ended 31st March 2014**

Particulars	Sch.No	Amount	
		Rs.	Rs.
Expenditure			
Admin Office Expense	11		261,073
Hostel Expense	12		3,433,693
TBI Expense	13		1,331,985
Salary Expense	14		51,465,899
Administration Expense	15		45,783,624
Depreciation	04		
- Normal Assets		41,238,345	
- TBI Grant Assets		3,392,827	44,631,172
Excess of Income over Expenditure			146,907,446
			110,067,144

Prepared from the books of
account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.,
Chartered Accountants

[Signature] Trustee *[Signature]* Trustee *[Signature]* Partner

Place: Chennai
Date: 20th September 2014

2013

**St Peter's Institute of Higher Education and Research
Income & Expenditure Account for the year ended 31st March 2013**

Particular	Sch.No	Amount	
		Rs.	Rs.
Income			
Tuition Fee Receipts	09		160,022,655
Hostel and Mess Fee Receipts	10		8,520,846
Miscellaneous Income	11		2,049,945
Interest Income			
- Fixed Deposits (Indian Bank -SPEC FD Closed)			2,953,555
Exam Fee Receipts			1,178,553
Alumni Receipts			142,492
TBI Income			3,305,063
Transport Fees Receipts			4,789,000
			182,962,109

Prepared from the books of
account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.,
Chartered Accountants

[Signature] Trustee *[Signature]* Trustee *[Signature]* Partner

Place: Chennai
Date: 25th September 2013

St.Peter's Institute of Higher Education and Research

**St Peter's Institute of Higher Education and Research
Income & Expenditure Account for the year ended 31st March 2013**

Particulars	Schedule No.	Amount Rs.	Amount Rs.
Expenditure			
Admin Office Expense	12		248,261
Hostel Expense	13		3,904,112
Tuition Expense	14		3,104,094
Salary Expense	15		52,612,344
Lab Expense	16		180,918
Administration Expense	17		42,870,183
Depreciation	05		
- Normal Assets		37,477,523	
- TBI Grant Assets		3,637,232	41,114,755
Balance of Income over Expenditure			144,034,667
			38,927,442

Prepared from the books of
account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.
Chartered Accountants

[Signature]
Trustee

[Signature]
Trustee

[Signature]
M Chidambaram
Partner

Place: Chennai
Date: 28th September 2013

2012

**St Peter's Institute of Higher Education and Research
Income & Expenditure Account for the year ended 31st March 2012**

Particular	Schedule No.	Amount Rs.	Amount Rs.
Income			
<u>Tuition Fee Receipts</u>			
- SPIHER			228,042,999
<u>Hostel and Mess Fee Receipts</u>			
- Mess Receipts		3,801,000	
- Hostel Fee Receipts		5,966,047	
- Hostel Fee Receipts Year 2010-11		202,000	
- Other Income (Hostel)		51,488	
- Other Income (Mess)		45,050	
- Recovery from Staffs		81,545	10,147,130
<u>Miscellaneous Income</u>			
- Caution deposit (previous years carried forward liability no longer payable offered as Income)		5,758,885	
- Sale of Application Forms		891,835	
- Sale of Application Forms (SPIHER Exam)		80,370	
- Sale of Data Forms		61,850	
- Sale of Hostel Admission Forms		19,200	
- Accident Recovery		96,496	
- Other Income		717,181	7,625,817
<u>Interest Income</u>			
- Fixed Deposits		36,450,648	
- Indian Bank		2,615	36,453,263
Exam Fee Receipts			26,308,116
AICTE Grants			1,386,434
MSME Grants			230,207
Alumni Receipts			152,210
TBI Income			3,041,316
Transport Fees Receipts			4,160,000
			317,547,492

Prepared from the books of
account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.
Chartered Accountants

[Signature]
Trustee

[Signature]
Trustee

[Signature]
M Chidambaram
Partner

Place: Chennai
Date: 21st January 2013

St.Peter's Institute of Higher Education and Research

St Peter's Institute of Higher Education and Research Income & Expenditure Account for the year ended 31st March 2012			
Particulars	Schedule No	Amount Rs.	Amount Rs.
Expenditure			
Admin Office Expense	01		152,846
Hostel Expense	02		6,318,807
TBI Expense	03		2,690,296
Salary Expense	04		53,642,806
Administration Expense	06		42,864,396
Lab Expense			568,686
Depreciation			
- Normal Assets		38,316,199	
- TBI Grant Assets		3,531,277	41,847,477
			148,085,314
Excess of Income over Expenditure			169,462,178

Prepared from the books of
account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.,
Chartered Accountants

 Trustee

 Trustee

 M Chidambaram
Partner

Place: Chennai
Date: 21st January 2013

2011

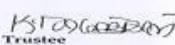
St Peter's Institute of Higher Education and Research Income & Expenditure Account for the year ended 31st March 2011			
Particular	Schedule No	Amount Rs.	Amount Rs.
Income			
<i>Tuition Fee Receipts</i>			
- SPHER		219,150,560	
- Year 2009 - 2010		375,325	219,525,885
<i>Distance Education Fee Receipts</i>			
- Fee Receipts		13,961,363	
- Centre Fees		1,300,000	
- North India Tuition Fee		1,562,775	16,824,138
<i>Hostel and Mess Fee Receipts</i>			
- Mess Receipts		9,036,750	
- Hostel Fee Receipts		15,238,806	
- Recovery from Staffs		79,850	24,355,406
<i>Miscellaneous Income</i>			
- Sale of Application Forms		593,150	
- Sale of Application Forms (Distance Education)		1,227,575	
- Sale of Data Forms		41,050	
- Sale of Hostel Admission Forms		29,300	
- Convocation Fee		290,000	
- Dissertation Fee		110,000	
- Other Income		610,203	2,901,278
<i>Internal Income</i>			
- Fixed Deposits		13,069,469	
- Indian Bank		1,115	13,070,584
AICTE Grants			183,978
Alumni Receipts			131,460
TBI Income			152,615
Transport Fees Receipts			8,678,000
			285,823,344

Prepared from the books of
account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.,
Chartered Accountants

 Trustee

 Trustee

 M Chidambaram
Partner

Place: Chennai
Date: 12th December 2011

St.Peter's Institute of Higher Education and Research

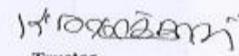
St Peter's Institute of Higher Education and Research Income & Expenditure Account for the year ended 31st March 2011			
Particular	Schedule No	Amount Rs.	Amount Rs.
Expenditure			
Admin Office Expense	01		66,349
Hostel Expense	02		11,316,518
Lab Expense	03		808,620
Salary Expense	04		68,371,351
TBI Expense	05		3,236,986
Administration Expense	06		44,174,371
Depreciation			
- Normal Assets		43,031,407	
- TBI Grant		2,904,764	45,936,171
			173,910,365
Excess of Income over Expenditure			111,912,979

Prepared from the books of account produced before us.

for St Peter's Institute of Higher Education and Research

for Ayyavoo & Co.,
Chartered Accountants

 Trustee

 M Chidambaram
Partner

Place: Chennai
Date: 12th December 2011

6.4.5. Narrate the efforts taken by the University for Resource mobilization.

The university has taken efforts to mobilize resources through admission to various programmes and Research Projects funds from the central government.

The main income is students fee. Efforts have been taken to mobilize resources through

- Research Projects funds from various funding agencies.
- Value added courses, training programs etc.
- Testing services to industry and other institutions.
- Interaction with industry and taking up consultancy projects to solve industrial problems.
- Collaborative research with national and international institutions.

6.4.6. Is there any provision for the University to create a corpus fund? If yes, give details.

Yes, we have corpus fund since inception of the Deemed to be University. A corpus fund of Rupees 9.12 crores is available with the University.

6.5. Internal Quality Assurance System

6.5.1. Does the University conduct an academic audit of its departments? If yes, give details.

Yes, the University has conducted the academic audit for the department this year. The academic audits are carried out on the teaching learning, curricular aspects, research, and infrastructural requirements. The Vice Chancellor along with the heads of the departments reviews these findings and suggestions if any, are made to the faculty to improve their quality.

6.5.2. Based on the recommendations of the academic audit, what specific measures have been taken by the University to improve teaching, learning and evaluation?

The academic audit has helped the university in improving the teaching learning, evaluation and research. The faculty have been advised to attend more faculty development programmes in emerging areas, publish more papers in international journals which are scopus indexed. The faculty have been advised to make use of more power point presentations and utilize NPTEL study materials. The faculty have also been advised to conduct seminars on latest topics for the benefit of the students.

6.5.3. Is there a central body within the University to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Yes. Meetings of the heads of departments are conducted every week where academic matters are discussed including the teaching learning process. Director Academic reviews the effectiveness of the teaching learning process. The IQAC is also monitoring the academic performance of the departments.

6.5.4. How has IQAC contributed to institutionalizing quality assurance strategies and processes?

The University uses self-appraisal and student-feedback for quality enhancement. The IQAC monitors efforts taken to improve the quality of the University departments. Regular faculty meetings are conducted to discuss the curriculum, teaching and assessment. Student's feedback on the choice based credit system courses and their evaluation of teacher of the University departments are taken at the end of the semester. Self-Appraisal Report from faculty members is taken at the end of the year with comments from the heads of the

departments. Quality assurance in evaluation is strictly maintained through transparency in the evaluation of examination papers.

6.5.5. How many decisions of the IQAC have been placed before the statutory authorities of the University for Implementation?

The IQAC has suggested improvement in curricular aspects. IQAC has suggested more MoUs to be carried out for improving the industry institute interaction.

6.5.6. Does the IQAC have external members on its committees? If so, mention any significant contribution made by such members.

Yes. IQAC has external members on its committees. Senior academicians, industrialists and professors from other institutions serve as external experts in the IQAC. The recommendations of the external experts have helped the faculty and the university to modernize the curriculum and strengthen the research.

6.5.7. Has the IQAC conducted any study on the incremental academic growth of students from disadvantaged sections of society?

S.No.	Year	UG			PG			M. Phil		
		SC	ST	Total Strength	SC	ST	Total Strength	SC	ST	Total Strength
1.	2010-2011	27	01	28	18	0	18	0	0	0
2.	2011-2012	40	11	51	24	0	24	0	0	0
3.	2012-2013	25	08	33	26	2	28	0	0	0
4.	2013-2014	15	02	17	28	0	28	39	1	40
5.	2014-2015	08	04	12	13	0	13	36	1	37

On reviewing the performance of the disadvantaged section of the society, IQAC suggested extra coaching and scope for involvement in various activities.

6.5.8. What policies are in place for the periodic review of administrative and academic Departments, subject areas, research centres, etc.?

Academic Audit is done once in a year with external and internal members. Departmental activities are reviewed during the weekly meetings of the heads of departments and the Vice Chancellor. The ISO 9001-2008 Quality Management system is in place. Audits are conducted regularly to help the departments academically and administratively. Review meetings for Ph.D. Scholars are regularly conducted to improve the quality of research. The Vice Chancellor conducts meetings periodically to monitor and improve the academic, administrative and examination reforms.